



Academic Calendar & **Hand Book**

2022-2023

- Affiliated to Mahatma Gandhi University
- Accredited with 'B+' Grade by The National Assessment & Accreditation Council (NAAC)



St. Xavier's College Vaikom

Transforming lives Since 1981

പ്രാർത്ഥനാഗീതം

അരുപാ മഹാത്മാ
ചിദാനന്ദസാരാ
അവിദ്യാ വിരുദ്ധം
വിവേകം തരു നീ
തമസിൻ കൃതാന്താ
തരു നീ പ്രകാശം
അജാതാ നിതാന്താ
സു ചൈതന്യമേകു



Our Heavenly Patron



St. Francis Xavier

PATRON



His Excellency
Mar George Alencherry
(Major Archbishop of Ernakulam-Angamaly)



MANAGER
Rev. Fr. Reju Kannampuzha
(Vicar, St. Xavier's Church, Kothavara)



PRINCIPAL
Prof. (Dr.) Gimson D. Parambil



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed*

Peer Team is pleased to declare the

St. Xavier's College

*Vaikom, Kothavara, Dist. Kottayam, affiliated to Mahatma Gandhi University,
Kerala as*

Accredited

with CGPA of 2.75 on four point scale

at B⁺ grade

valid up to July 14, 2024

Date: July 15, 2019



*S. C. Chandra
Director*

St. Xavier's Institute of Information Technology (XIIT)





ST. XAVIER'S COLLEGE VAIKOM

KOTHAVARA P.O.

Affiliated to Mahatma Gandhi University

Reaccredited with 'B+' Grade by


The National Assessment & Accreditation Council (NAAC)

Established in 1981

e-mail : stxaviersvkm@gmail.com

Website : www.stxavierscollegevaikom.org

HAND BOOK & ACADEMIC CALENDAR 2022 - 2023


Prof. (Dr.) Gimson D. Parambil
Principal
St. Xavier's College Vaikom...
Kothavara P.O - 686607

Name.....

Class No. Programme.....

Home Address.....

Ph.....



TABLE OF CONTENTS

1.	Vision and Mission of the College	3
2.	St. Xavier's College : A Profile	3
3.	St. Francis Xavier, Our Heavenly Patron	4
4.	Milestones of Development	4
5.	Succession List of Managers & Principals	6
6.	College Council for the Year 2022-2023	7
7.	The Faculty	7
8.	Non-Teaching Staff	10
9.	Academic Programmes offered by the College	11
10.	Open Courses	12
11.	Syllabi for UG Programmes, C.B.C.S. 2017	12
12.	C.B.C.S. Revised Regulations 2017	25
13.	General Rules of Discipline	36
14.	Excerpts from Kerala Ragging Prohibition Act - 1988	37
15.	The Procedure for Imposition of Punishment	39
16.	Anti Ragging Cell	39
17.	Students' Grievance Redress Cell	40
18.	Rules and Regulations for the Smooth Functioning of the Campus	41
19.	College Union	42
20.	The College Library	43
21.	Fee Regulation	45
22.	Fee Collection Dates & Schedule	46
23.	Issue of Certificates	47
24.	Attendance and Leave	47
25.	Student Support Services	48
26.	Parent Teacher Association (P.T.A.)	52
27.	Mentoring System 2022-2023	53
28.	Duty Assignment among the Staff 2022-2023	54
29.	Office Bearers of Various Committees and Clubs	56
30.	Scholarships, Stipends and Awards	66
31.	Endowments	67
32.	College Calendar 2022-2023	68
33.	Former Teachers Forum	80
34.	Former Members of the Non-Teaching Staff	81
35.	Public Utility Services	83
36.	Important Websites	85
37.	Phone Numbers of Other Universities in Kerala	86
38.	Leave Application (Students)	87
39.	Personal Data	88

VISION

The integral formation of the human person for the fulfilment of his/her individual responsibilities with sincerity, honesty and maturity.

MISSION

To provide value - based education in letter and spirit and mould the character of the younger generation to achieve progress and prosperity in life thereby serving the society.

AIMS AND OBJECTIVES

- ◆ We aim at moulding our students as leaders who are intellectually competent, emotionally balanced, spiritually enlightened, morally upright and psychologically integrated.
- ◆ Our students should be the torch bearers of truth and justice. We do not discriminate students on the basis of caste, creed or faith. A perfect secular atmosphere is provided to our students knowing fully well that to be humane is the essence of all religious teachings.
- ◆ We aspire towards establishing a just and humane society where dignity of human beings are upheld and respected, a society where unjust social customs, norms, practices and structures are challenged and demolished.
- ◆ We strive to project our cultural heritages such as ahimsa, religious tolerance and harmony and above all national integration in all our endeavours.
- ◆ In this era of globalization the whole world is becoming a family. We train our students keeping this view in our mind that all are our brothers and sisters. Only such a feeling of universal brotherhood can put an end to global terrorism and mutual hatred.
- ◆ Though this is a Christian institution, more than 90% of the students belong to other castes. We accept and respect them. We exhort our students to have beautiful dreams about their future and we enable them to develop a will to cherish their dreams. Discipline and hard work are the two factors that lead man to success.
- ◆ Our College encapsulates this vision and we strain every nerve to achieve this. The College hence calls upon all especially students, teachers, staff, parents and the public to recognize this vision and lend a helping hand for its realization.

ST. XAVIER'S COLLEGE : A PROFILE

St. Xavier's College Vaikom, accredited with 'B' grade by NAAC, was established in the year 1981 under the aegis of St. Xavier's Church, Kothavara. At inception, it was a Junior College affiliated to the Kerala University, but later came under the jurisdiction of Mahatma Gandhi University, Kottayam on its formation in 1983. The College has immensely contributed to the cause of higher learning and development of this region. The College offers Seven Degree courses viz; B.Sc. Physics, B.Sc. Zoology, B.Sc. Chemistry, B.A. Economics, B.A. Political Science, B.Sc. Food Science and B.Com. Post Graduate Course in Commerce was started in 2013 to meet the ever growing demand for higher education.

Apart from these regular streams, the College has started a full fledged Computer centre; St. Xavier's Institute of Information Technology (XIIT) in collaboration with ICM, which offers short term courses like DCA and Tally to regular students as well as outsiders catering to ever growing demands in this field. The Multi Gym facility provided in the College ensures the physical health of the students and equips them to compete in various sports and games.

St. Francis Xavier, Our Heavenly Patron

St. Francis Xavier, S.J., was a Navarrese Basque Roman Catholic Missionary, born in Javier, Kingdom of Navarre (now part of Spain). His acquaintance with Ignatius of Loyola prompted him to join the path of devotion. He devoted himself to religious service and became one of the founders of Jesuit Order. In 1530, Francis was awarded Degree of Master of Arts and taught Aristotelian Philosophy at Beauvais College, University of Paris. The world venerated him for his ability to live and work with the downtrodden and marginalised. The incomparable apostolic zeal and the stupendous miracles which the God has ordained through him made him an unparalleled divine manifestation. As an ecstatic saint, great teacher and savior, his soul continues to provide providential assistance in all our ventures.

MILESTONES OF DEVELOPMENT

- 1981 - Inauguration of the College with Pre-Degree course with two batches in third group (Humanities) and one batch in fourth group (Commerce) consisting of 240 students, 6 faculty members and 7 supporting staff.
- 1982 - Commencement of First group (Maths) and Second group (Biology) batches.
- 1991 - The College was upgraded with Degree Course in B.Sc. Physics.
- 1992 - Inauguration of the Administrative Block Building (His Eminence Antony Cardinal Padiyara Saphathy Memorial).
- 1993 - Commencement of B.A. Economics Degree Course.
- 1995 - Commencement of B.Com. Degree Course.
- 1998 - Commencement of B.Sc. Zoology (Aquaculture) Vocational Degree Course.
 - Inauguration of the New Block by Mar. Thomas Chakiyath, Auxiliary Bishop of Ernakulam - Angamaly.
 - Inauguration of the Computer Centre.
 - The College was included in the list of Colleges under Section 2(f) and 12(B) of the U.G.C. Act 1956, and became eligible to receive U.G.C. assistance.
- 1999 - Commencement of B.A Political Science (Journalism) Vocational Degree Course.
- 2001 - We bagged the First Rank and Third Rank in B.Sc. Zoology (Voc.) in the M.G. University examination. Commencement of B.Sc. Chemistry (Industrial) Vocational Degree Course.
- 2002 - We bagged the First Three Ranks in B.A. Political Science (Voc.) Examination of the M.G. University.
- 2003 - We bagged the Second Rank in B.Sc. Zoology (Voc.) examination in the M.G. University.

- We bagged the first three ranks in B.A. Political Science (Voc.) Examination of the M.G. University.
- 2004 - We bagged the First Rank in B.Sc. Chemistry (Voc.) examination of the M.G. University.
- 2006 - Silver Jubilee Celebrations of the College. We bagged the First Rank and Third Rank in B.Sc. Chemistry (Voc.) examination of M.G. University.
- 2007 - We bagged the First Rank in B. Sc. Chemistry (Voc.) examination of the M. G. University.
 - We bagged the First Three Ranks in B.A. (Pol. Science) (Voc.) examination of the M.G. University.
- 2008 - Library automation process started.
- 2009 - Automation of the College Office.
 - Choice Based Credit & Semester System for Degree Courses started.
- 2011 - A well furnished and adequately equipped Smart Class room was constructed.
- 2013 - The new building (St. Thomas Block) was formally blessed by Mar. Sebastian Adayanthrath (Auxiliary Bishop of Ernakulam - Angamaly)
- 2013 - Postgraduate Course in Commerce was introduced.
 - NAAC Team visited this institution for assessment
- 2014 - The College was accredited with B Grade by NAAC
- 2015 - St. Xavier's Institute of Information Technology (XIIT) blessed and inaugurated by Mar Eaphrem Nariculam, Bishop, Chanda Diocese.
- 2016 - UGC Sponsored National Seminars organised by Department of Economics, Political Science, Physics, Zoology and Commerce.
 - Sreerag B. of final year Zoology represented the Republic Day Parade at Delhi.
 - Awarded, one among the best six NSS Units, by M.G. University.
- 2017 - One day National Seminar on 'Secular Democracy' under the auspices of Department of Political Science and The Institute of Parliamentary Affairs, Government of Kerala.
 - Launched an outreach programme for students and faculty on behalf of Indian Institute of Remote Sensing (IIRS), Thiruvananthapuram.
 - The College Union introduced an Ever Rolling Trophy for the best performing house in the Arts Festival.
 - The College participated in the longest crocheted scarf making: measuring (14.089 Kms) and was acknowledged by Guinness World Records.
 - St. Xavier's Ever Rolling Trophy for football.
- 2018 - Instituted St. Xavier's Ever Rolling Trophy for Kabbadi.
 - Organised a one day seminar on Career Orientation and E-Learning at Vaikom on behalf of Career and Placement Cell.
- 2019 - NAAC Team visit: re-accredited with B+ Grade with CGPA 2.75 in the II cycle.

- Installation of on-grid solar panels as part of Green Energy initiative.
 - Creation of an exclusive BSNL tower as part of UGC guidelines.
 - Started regular competitive coaching centre under Career Cell.
- 2020 - Setting up of weather station in collaboration with M.S. Swaminathan Foundation.
- 2021 - The new Arch Gate of the College was inaugurated by Rev. Fr. Joshy Vezhaparampil.
- New UG course B.Sc. Food Science & Quality Control sanctioned.
 - Surveillance Camera installed
 - **We bagged IInd and VIIIth Rank in Zoology (Voc.), IVth Rank in B.Com Model 1, Ist and IInd Rank in B.A. Political Science (Voc.)**
- 2022 - Reading Room was inaugurated by Rev. Fr. Joshy Vezhaparampil under the auspices of Career Guidance Cell.
- Media Studio was set up for Political Science & Journalism Department.
- We bagged first rank in B.Sc. Model II Industrial Chemistry & I, II, III ranks in B.A. Political Science (Voc.) in Degree Examination of M.G. University.**
- Constituted Registered Alumni.

SUCCESSION LIST OF MANAGERS

1. Late Rev. Fr. Antony Chathaparambil (Founder)	1981-1985
2. Rev.Fr. Mathew Muttamthottil	1985-1989
3. Rev.Fr. Joseph Puthusery	1989-1998
4. Late Rev. Fr. George Thottamkara	1998-2000
5. Rev. Dr. Jose Thachil	2000-2004
6. Rev. Fr. Alex Kattethath	2004-2007
7. Rev. Fr. Kuriakose Kalappurackal	2007-2010
8. Rev. Fr. Thomas Narikulam	2010-2015
9. Rev. Fr. Joseph Kodian	2015-2017
10. Rev. Fr. Joshy Vezhaparambil	2017-2022
11. Rev. Fr. Reju Kannampuzha	2022 onwards

SUCCESSION LIST OF PRINCIPALS

1. Late Rev. Fr. Antony Varikany	01-09-1981 - 31-08-1984
2. Late Rev. Dr. Paul Manavalan	01-07-1985 - 31-03-1990
3. Late Rev. Fr. Mathew Velamkunnel CMI	07-06-1990 - 31-03-1994
4. Rev. Fr. Thomas A. Achandy CMI	22-04-1994 - 30-04-1996
5. Rev. Dr. Varghese Palamattom CMI	01-05-1996 - 31-05-2000
6. Capt. Joseph Augustine	01-06-2000 - 24-03-2010
7. Prof. P. George Mathew	25-06-2010 - 30.04.2015
8. Dr. Rajumon T. Mavunkal	01.05.2015 - 31.05.2022
9. Dr. Gimson D. Parambil	01.06.2022 onwards

COLLEGE COUNCIL FOR THE YEAR 2022- 2023

- | | |
|--|--|
| 1. Dr. Gimson D. Parambil
(Associate Professor) | (Principal) |
| 2. Sri. P.C. Ravisankar
(Lecturer, Senior Grade) | (Vice Principal & HoD, English) |
| 3. Smt. V.T. Anie
(Associate Professor) | (HoD, Mathematics) |
| 4. Dr. Tomy Joseph
(Associate Professor) | (HoD, Economics) |
| 5. Dr. Tomy Joseph
(Lecturer, Senior Grade) | (HoD, Physics)
(Co-ordinator, IQAC) |
| 6. Dr. K.J. Abraham
(Assistant Professor) | (HoD, Zoology & Aquaculture,
Staff Secretary) |
| 7. Dr. Subi Joseph
(Assistant Professor) | (HoD, Chemistry) |
| 8. Sri. Roy Mathew
(Assistant Professor) | (HoD, Political Science
& Journalism) |
| 9. Smt. T.A. Anju
(Assistant Professor) | (HoD, P.G. Dept. of Commerce) |
| 10. Sri. K.S. Baby | (Office Superintendent) |
| 11. Smt. Princy D. Nellanat | (U.G.C. Librarian) |

THE FACULTY

Prof. (Dr.) Gimson D. Parambil - Principal
(Professor, Dept. of Commerce)

Sri. P.C. Ravisankar (Vice Principal)
(Lecturer, Senior Grade, Dept. of English)

ENGLISH

- | | |
|--|------------|
| 1. Sri. P. C. Ravi Sankar , M.A., B.Ed. (HoD)
(Lecturer, Senior Grade, Vice Principal) | 9447738021 |
| 2. Smt. Merine John , M.A., B.Ed.
(Assistant Professor) | 8281145411 |

MALAYALAM

- | | |
|--|------------|
| 1. Smt. A.G. Rekha , M.A., B.Ed. (HoD)
(Assistant Professor) | 9656964764 |
|--|------------|

HINDI

- | | |
|--|------------|
| 1. Dr. Aparna U. Nair M.A., MPhil, PhD (HoD)
(Assistant Professor) | 9895793359 |
|--|------------|

MATHEMATICS

- | | |
|--|------------|
| 1. Smt. V.T. Anie , M.Sc., M.Phil. (HoD)
(Associate Professor) | 9400535008 |
| 2. Ms. Anju Sumesh, M.Sc.
(Guest Lecturer) | 9567149980 |

PHYSICS

- | | |
|---|------------|
| 1. Dr. Tomy Joseph , M.Sc., B.Ed., Ph.D. (HoD)
(Lecturer, Senior Grade) | 9447910490 |
| 2. Dr. C.C. Bijumon , M.Sc., B.Ed., Ph.D.
(Lecturer, Senior Grade) | 9447814903 |
| 3. Ms. Betty Mol Joy M.Sc., B.Ed.
(Guest Lecturer) | 9656423964 |

CHEMISTRY

- | | |
|---|------------|
| 1. Dr. Subi Joseph , M.Sc., B.Ed. (HoD)
(Assistant Professor) | 9495734612 |
| 2. Dr. Saju Daniel , M.Sc., B.Ed. Ph.D.
(Assistant Professor) | 8547546218 |
| 3. Dr. T. Sharika , M.Sc., Ph.D.
(Assistant Professor) | 9747232833 |
| 4. Ms. Dhakshina Prakash , M.Sc.,
(Guest Lecturer) | 9061980953 |
| 5. Smt. Aiswarya P , M.Sc.,
(Guest Lecturer) | 8281670260 |

ZOOLOGY AND AQUACULTURE

- | | |
|--|--------------------------|
| 1. Dr. K.J.Abraham , M.Sc., Ph.D. (HoD)
(Assistant Professor) | 9895848755 |
| 2. Dr. T. Rajalakshmi , M.Sc., B.Ed. Ph.D.
(Assistant Professor) | 7736154749
9446710847 |
| 3. Dr. Sarita Ramachandran , M.Sc., Ph.D.
(Assistant Professor) | 9995785074
9961381975 |
| 4. Smt. Blessy V. Rajan , M.Sc., B.Ed.
(Assistant Professor) | 9746350657 |

BOTANY

- | | |
|---|------------|
| 1. Smt. Shijina K.R. M.Sc.
(Guest Lecturer) | 7592043928 |
|---|------------|

ECONOMICS

- | | |
|---|------------|
| 1. Dr. Tomy Joseph , M.A., M.Phil., Ph.D. (HoD)
(Associate Professor) | 9744906955 |
|---|------------|

- | | |
|---|------------|
| 2. Dr. Winson Thomas M.A., M.Phil., Ph.D.
(Assistant Professor) | 9605574947 |
| 3. Smt. Honey Hashim M.A., B.Ed.
(Guest Lecturer) | 9809770385 |

HISTORY

- | | |
|---|----------------------------|
| 1. Smt. Litty Thomas , M.A., B.Ed. (HoD)
(Lecturer, Senior Grade) | 04828-224427
9447869533 |
|---|----------------------------|

POLITICAL SCIENCE & JOURNALISM

- | | |
|---|--------------------------|
| 1. Lt. Roy Mathew , M.A., B.Ed. (HoD)
(Assistant Professor) | 9539489002
8281012688 |
| 2. Ms. Parvathi Chandran , M.A., MCJ
(Assistant Professor) | 9656004563
8547361600 |
| 3. Sri. V.N. Bibu , MCJ, PGDCA
(Assistant Professor) | 9744248914 |
| 4. Ms. V. Ancy Davis , M.A., B.Ed.
(Assistant Professor) | 9446231945 |

COMMERCE

- | | |
|---|----------------------------|
| 1. Prof. (Dr.) Gimson D. Parambil , M.Com., HDCM
FDPIIMB, Ph.D.
(Principal, Associate Professor) | 0484-2575765
9447378244 |
| 2. Smt. T.A. Anju , M.Com. (HoD)
(Assistant Professor) | 0484-2400088
9633514728 |
| 3. Smt. Amala Joseph , M.Com.
(Assistant Professor on maternity leave) | 9447539917 |
| 4. Sri. Joseph Abey , M.Com.
(Assistant Professor) | 9745434537 |
| 5. Dr. Mathew Abraham , M.Com., Ph.D
(Assistant Professor) | 8111985228 |
| 6. Dr. Titto Varghese , M.Com., MBA, PGD.FMP, Ph.D, PDF
(Assistant Professor) | 9447661210 |
| 7. Dr. Athena Joy , M.Com., Ph.D
(Assistant Professor) | 9995224005 |
| 8. Smt. Dhanya Vijayan , M.Com., B.Ed. NET
(Guest Lecturer) | 9037011313 |
| 9. Smt. Shabeena Shahul , M.Com.
(Guest Lecturer) | 9400950222 |

FOOD SCIENCE & QUALITY CONTROL

- | | |
|--|------------|
| 1. Ms. Athira Shaji , M.Sc. Food Science, NET
(Guest Lecturer) | 9947718930 |
|--|------------|

PHYSICAL EDUCATION

1. **Sri. Bestine C. Michael**, MPE., M. Phil.
(Assistant Professor - on L.W.A.) 9447204542

LIBRARY

1. **Smt. Princy D. Nellanat**, M LISc. NET
(UGC Librarian) 9446814154
2. **Ms. Reegi K. Xavier**
(Library. Asst. on contract) 9747284819

NON - TEACHING STAFF

OFFICE

1. **Sri. K.S. Baby**
(Superintendent) 9747956133
2. **Sri. P.V. Xavierkutty**
(Head Accountant) 9495234140
3. **Sri. Regimon George**
(UD Clerk) 9495110738
4. **Sri. K.C. Joseph**
(UD Clerk) 9495357037
5. **Sri. Tom Mathew**
(LDC) 9446456848
6. **Sri. Johnson Xavier**
(LDC) 9207509298
7. **Sri. Jinto Varghese**
(Mechanic) 9995960559
8. **Sri. Siby V. Eapen**
(Office Attendant) 9036142921
9. **Smt. Rani Binoy**
(Lab Asst. Chemistry on contract) 9656670458
10. **Smt. Niby Sabu**
(Lab Asst. Zoology on contract) 9495970154

ACADEMIC PROGRAMMES OFFERED BY THE COLLEGE

Three Year Under-Graduate Programmes Choice Based Credit System (CBCS)

Common Courses

- | | |
|--|---|
| <p>1. B.Sc. Physics
Core Subject
Complementary Subjects</p> <p>2. B.Sc. Zoology (Voc)
Core Subject
Vocational Subject
Complementary Subject</p> <p>3. B.Sc. Chemistry (Voc)
Core Subject
Vocational Subject
Complementary Subject</p> <p>4. B.Sc. Food Science & Quality Control
Core Subject
Complementary Subjects</p> <p>5. B.A. Economics
Core Subject
Complementary Subjects</p> <p>6. B.A. Political Science (Voc)
Core Subject
Vocational Subject

Complementary Subjects</p> <p>7. B.Com.
Optionals</p> | <ul style="list-style-type: none"> - 1. English - 2. Second Language- Malayalam or Hindi - 3. Optional Subjects (Model I) - Physics - Mathematics and Chemistry (Model II) - Zoology, - Aquaculture - Botany (Model II) - Chemistry - Industrial Chemistry - Mathematics (Model III) - Food Science - Mathematics & Chemistry (Model I) - Economics - History & Political Science (Model II) - Political Science - Mass Communication and Journalism - Public Relations and Advertising
Travel and Tourism Management (Model I) - Finance and Taxation |
|--|---|

Two Year Post Graduate Programme

- | | |
|--------------------------------------|--|
| <p>1. M.Com.
Optional</p> | <ul style="list-style-type: none"> - Finance & Taxation |
|--------------------------------------|--|

OPEN COURSES OFFERED BY VARIOUS DEPARTMENTS IN THE Vth SEMESTER

Students can choose any one of following open courses in their Vth Semester.

Course Code

- | | | |
|----|---------------------------------------|---------------------------------|
| 1) | PH5 OPT 02 Dept. of Physics | - Physics in Daily life |
| 2) | CH5 OPT 01 Dept. of Chemistry | - Chemistry in
Everyday life |
| 3) | ZY5 OPT 01 Dept. of Zoology | - Vocational Zoology |
| 4) | EC5 OPT 01 Dept. of Economics | - Fundamentals of
Economics |
| 5) | PS5 OPT 04 Dept. of Political Science | - Human Rights in India |
| 6) | CO5 OPT 03 Dept. of Commerce | - Fundamentals of
Accounting |

Syllabi for UG Programmes under Choice Based Credit System (CBCS) (2017 Admission onwards)

COMMON COURSES

1. ENGLISH

Model I (B.A. Economics and B.Sc. Physics.)

Course Code

EN1CCT01 - I Semester -	Course I	- Fine-tune Your English
EN1CCT02 "	Course II	- Pearls from the Deep.
EN2CCT03 - II Semester -	Course III	- Issues that Matter
EN2CCT04 "	Course IV	- Savouring the Classics
EN3CCT05 - III Semester-	Course V	- Literature and/ as Identity
EN4CCT06 - IV Semester-	Course VI	- Illuminations

Model II (B.Sc. Zoology, B.Sc. Chemistry and B.A. Political Science)

EN1CCT01 - I Semester -	Course I	- Fine-tune Your English
EN2CCT03 - II Semester -	Course II	- Issues that Matter
EN3CCT05 - III Semester -	Course III	- Literature and/ as Identity
EN4CCT06 - IV Semester -	Course IV	- Illuminations

Model I (B.Com.) - Finance & Taxation

EN1CCT01 - I Semester -	Course I	- Fine-tune Your English
EN2CCT03 - II Semester-	Course II	- Issues that Matter
EN3CCT07 - III Semester-	Course VII	- Gems of Imagination
EN4CCT08 - IV Semester-	Course VIII	- Revisiting the Classics

Model III B.Sc. Food Science & Quality Control

EN1CCT01 - I Semester -	Course I	- Fine-tune Your English
EN2CCT03 - II Semester-	Course II	- Issues that Matter

2. MALAYALAM**Model I (B.Sc. Physics, B.A. Economics)**

ML1CCT01 - I Semester -	Course I	- കഥ, സാഹിത്യം
ML2CCT02 - II Semester -	Course II	- കവിത
ML3CCT03 - III Semester -	Course III	- ദൃശ്യകലാസാഹിത്യം
ML4CCT04 - IV Semester -	Course IV	- മലയാള ഗദ്യ രചനകൾ

Model II (B.A. Political Science), (B.Sc. Zoology/ B.Sc. Chemistry)

ML1CCT07 - I Semester -	Course I	- കഥ, നോവൽ
ML2CCT08 - II Semester -	Course II	- കവിതയും നാടകവും

Model I B.Com.

ML1CCT05 - I Semester -	Course I	- കഥയും കവിതയും
ML2CCT06 - II Semester -	Course II	- ആത്മകഥ, ലേഖനം

3. HINDI**Model I (B.Sc. Physics/B.A. Economics)**

HN1CCT01 - I Semester -	Course I	- Prose & One Act Play
HN2CCT02 - II Semester -	Course II	- Short Stories & Novel
HN3CCT03 - III Semester -	Course III	- Poetry, Grammar & Translation
HN4CCT04 - IV Semester -	Course IV	- Drama and Long Poem

Model I B.Com.

HN1CCT01 - I Semester -	Course I	- Prose and Mass Media
HN2CCT02 - II Semester -	Course II	- Poetry, Commercial Correspondence and Translation.

Model II (B.Sc. Zoology, BSc, Chemistry, B.A. Political Science)

HN1CCT01 - I Semester-	Course I	- Poetry & One act play
HN2CCT02 - II Semester-	Course II	- Prose and Short Stories

SYLLABI FOR CORE AND COMPLEMENTARY COURSES**1. B.Sc. Zoology & Aquaculture Model II****Semester I**

- | | | |
|----|--|---|
| 1. | ZY1CRT01 - Core Course I (Theory) | - General Perspective in Science & Protistan Diversity |
| 2. | Core Course I Practical | - General Perspective in Science & Protistan Diversity |
| 3. | ZA1V0T01 - Vocational Course I (Theory) | - Principles and Methods in Aquaculture. |
| 4. | ZA1V0T02 - Vocational Course II (Theory) | - Hatchery and Culture Techniques |
| 5. | Vocational Course I & II Practical | - Principles & Methods in Aquaculture, Hatchery and Culture Techniques. |

- | | | |
|----|--|-------------------------------------|
| 6. | B01CMV0T01 - Complementary Course I
Theory | - Plant Diversity & Plant Pathology |
| 7. | B02CMV0P01 Complementary Course I
Practical | - Plant Diversity & Plant Pathology |

(Practical Exams at the end of IInd Sem)

Semester II

- | | | |
|----|--|---------------------------------------|
| 1. | ZY1CRT02 - Core Course II (Theory) | - Animal Diversity - Non-Chordata |
| 2. | Core Course II Practical | - Animal Diversity - Non-Chordata |
| 3. | ZA2V0T03 - Vocational Course III (Theory) | - Capture Fishery. |
| 4. | ZA2V0T04 - Vocational Course IV (Theory) | - Biology of Fishes. |
| 5. | - Vocational Course III & IV
Practical | - Capture Fishery & Biology of Fishes |
| 6. | B02CMV0T02- Complementary Course II
(Theory) | - Plant Physiology |
| 7. | B02CMV0P01- Complementary Course II
Practical | - Plant Physiology |

(Practical Exams at the end of IInd Sem)

Semester III

- | | | |
|----|--|--|
| 1. | ZY3CRT03 - Core Course III | - Animal Diversity - Chordata (Theory) |
| 2. | Core Course III Practical | - Animal Diversity - Chordata |
| 3. | ZA3V0T05 - Vocational Course V (Theory) | - Fisheries Environment |
| 4. | Practical III | - Fisheries Environment |
| 5. | ZA3V0T06 - Vocational Course VI (Theory) | - Fish Nutrition |
| 6. | Practical IV | - Fish Nutrition |
| 7. | B03CMV0T03 - Complementary Course III
(Theory) | - Angiosperm Taxonomy &
Economic Botany |
| 8. | B03CMV0P03 Complementary Course III
(Practical) | - Angiosperm Taxonomy &
Economic Botany |

Semester IV

- | | | |
|----|-----------------------------------|--|
| 1. | ZY4CRT04 - Core Course IV | - Research Methodology, Bio Physics
& Bio Statistics (Theory) |
| 2. | Core Course IV Practical | - Research Methodology, Bio Physics
& Bio Statistics |
| 3. | ZA4V0T07- Vocational Course VII | - Reproductive Physiology &
Endocrinology |
| 4. | Practical V | - Reproductive Physiology &
Endocrinology |
| 5. | ZA4V0T08 - Vocational Course VIII | - Micro Biology, Pathology &
Post Harvest Technology |
| 6. | Practical VI | - Micro Biology, Pathology &
Post Harvest Technology |

7. B04CMV0T04 - Complementary Course IV (Theory) - Anatomy & Applied Botany
8. B04CMV0P04- Complementary Course IV (Practical) - Anatomy & Applied Botany
(Practical Exams at the end of IVth Sem)

Semester V

- | | | | |
|----|----------|----------------------------|--|
| 1. | ZY5CRT05 | Core Course V: Theory | Environmental Biology & Human rights |
| 2. | ZY5CRP05 | Core Course V: Practical | Environmental Biology & Human rights |
| 3. | ZY5CRT06 | Core Course VI: Theory | Cell Biology and Genetics |
| 4. | ZY5CRP06 | Core Course VI: Practical | Cell Biology and Genetics |
| 5. | ZY5CRT07 | Core Course VII: Theory | Evolution, Ethology & Zoogeography |
| 6. | ZY5CRP07 | Core Course VII: Practical | Evolution, Ethology & Zoogeography |
| 7. | ZY5CRT08 | Core Course VII: Theory | Human Physiology, Biochemistry & Endocrinology |
| 8. | ZY5CRP08 | Core Course VII: Practical | Human Physiology, Biochemistry & Endocrinology |
| 9. | ZY5OPT01 | Open Course | Vocational Zoology (Apiculture, Vermiculture, Ornamental Fish Culture) |

Group activity and Field Study -

Report to be submitted in 6th Semester along with Project and Practical Exam

Semester VI

- | | | | |
|----|-----------|----------------------------|--|
| 1 | ZY6CRT09 | Core Course IX: Theory | Developmental Biology |
| 2 | ZY6CRP09 | Core Course IX: Practical | Developmental Biology |
| 3 | ZY6CRT10 | Core Course X: Theory | Microbiology and Immunology |
| 4 | ZY6CRP10 | Core Course X: Practical | Microbiology and Immunology |
| 5 | ZY6CRT11 | Core Course XI: Theory | Biotechnology, Bioinformatics and Molecular Biology |
| 6. | ZY6CRP11 | Core Course XI: Practical | Biotechnology, Bioinformatics and Molecular Biology |
| 7 | ZY6CRT12 | Core Course XII: Theory | Occupational Zoology (Aquaculture, Apiculture, Vermiculture and Quail Farming) |
| 8 | ZY6CRP12 | Core Course XII: Practical | Occupational Zoology (Aquaculture, Apiculture, Vermiculture and Quail Farming) |
| 9 | ZY6CBT 04 | Elective course | Nutrition, Health and Lifestyle Management |
| 10 | ZY6CRPRP | Project | Project Work |

2. B.Sc Physics Programme

Semester I

- | | | | |
|----|----------|---------------------|---|
| 1. | PH1CRT01 | Core I(Theory) | - Methodology & Perspectives of Physics |
| 2. | PH2CRP01 | Practical | - Mechanics & Properties of Matter |
| 3. | MM1CMT01 | Complementary I | - Mathematics-Partial Differentiation, Matrices, Trigonometry & Numerical Methods |
| 4. | CH1CMT01 | Complementary I | - Chemistry-Basic Theoretical & Analytical Chemistry |
| 5. | CH2CMP01 | Chemistry Practical | - Volumetric Analysis |

Semester II

- | | | | |
|----|----------|---------------------|---|
| 1. | PH2CRT02 | Core II (Theory) | - Mechanics & Properties of Matter |
| 2. | PH2CRP01 | Practical | - Mechanics & Properties of Matter |
| 3. | MM2CMT02 | Complementary II | - Mathematics- Integral Calculus & Differential Equations |
| 4. | CH2CMT02 | Complementary II | - Chemistry - Basic Organic Chemistry |
| 5. | CH2CMP01 | Chemistry Practical | - Volumetric Analysis |

(Practical Exams at the end of IInd Sem)

Semester III

- | | | | |
|----|----------|---------------------|--|
| 1. | PH3CRT03 | Core III (Theory) | - Optics, Laser and Fibre Optics |
| 2. | PH4CRP02 | Practical | - Optics and Semiconductor Physics |
| 3. | MM3CMT03 | Complementary III | - Mathematics - Vector Calculus & Analytic Geometry and Abstract Algebra |
| 4. | CH3CMT03 | Complementary III | - Chemistry - Physical Chemistry 1 |
| 5. | CH4CMP02 | Chemistry Practical | - Physical Chemistry |

Semester IV

- | | | | |
|----|----------|---------------------|--|
| 1. | PH4CRT04 | Core IV (Theory) | - Semiconductor Physics |
| 2. | PH4CRP02 | Practical | - Optics and Semiconductor Physics |
| 3. | MM4CMT04 | Complementary IV | - Mathematics - Fourier series, Laplace Transform & Complex Analysis |
| 4. | CH4CMT05 | Complementary IV | - Chemistry - Physical Chemistry - 2 |
| 5. | CH4CMP02 | Chemistry Practical | - Physical Chemistry |

(Practical Exams at the end of IVth Sem)

SEMESTER V

- | | | | |
|---|----------|-------------------------|-------------------------------------|
| 1 | PH5CRT05 | Core Course V: Theory | Electricity And Electrodynamics |
| 2 | PH5CRT06 | Core Course VI: Theory | Classical And Quantum Mechanics |
| 3 | PH5CRT07 | Core Course VII: Theory | Digital Electronics And Programming |

4	PH5CRT08	Core Course VIII: Theory	Environmental Physics and Human Rights
5	PH5OPT02	Open course	Physics In Daily Life

SEMESTER VI

1	PH6CRT09	Core Course IX: Theory	Thermal and Statistical Physics
2	PH6CRT10	Core Course X: Theory	Relativity and Spectroscopy
3	PH6CRT11	Core Course XI: Theory	Nuclear, Particle Physics and Astrophysics
4	PH6CRT12	Core Course XII: Theory	Solid State Physics
5	PH6CBT03	Choice Based Course	Computational Physics

(Practical Exams at the end of VI semester)

1.	PH6CRP03	Electricity, Magnetism and Laser
2.	PH6CRP04	Digital Electronics
3.	PH6CRP05	Thermal Physics, Spectroscopy & C++ Programming
4.	PH6CRP06	Acoustics, Photonics & Advanced Semi-conductor Physics
5.	PH6PRO01	Project Work & Industrial visit

3. B.Sc. Industrial Chemistry Model II**Semester I**

1.	CH1CRT01	Core I (Theory)	- General & Analytical Chemistry
2.	CH2CRP01	Practical	- Volumetric Analysis
3.	CH1V0T01	Vocational I (Theory)	- Industrial Aspects of Inorganic & Organic Chemistry
4.	CH2V0P01	Practical	- Vocational Practical (Industrial inorganic Chemistry)
5.	MM1CMT01	Complementary I	- Mathematics - Partial Differentiation, Matrices, Trigonometry & Numerical Methods

Semester II

1.	CH2CRT02	Core II (Theory)	- Theoretical & Inorganic Chemistry
2.	CH2CRP01	Practical	- Volumetric Analysis
3.	CH2V0T02	Vocational II (Theory)	- Chemical Industries & Industrial Aspects of Physical Chemistry
4.	CH2V0P01	Practical	- Vocational Practical (Industrial inorganic Chemistry)
5.	MM2CMT02	Complementary II	- Mathematics - Integral Calculus & Differential Equations

(Practical Exams at the end of IInd Sem)

Semester III

1.	CH3CRT03	Core III (Theory)	- Organic Chemistry 1
2.	CH4CRP02	Practical	- Qualitative Organic Analysis
3.	CH3V0T03	Vocational Paper 1	- Unit operations in Chemical Industry
4.	CH4V0P02	Practical	- Industrial Organic Chemistry
5.	CH3V0T04	Vocational Paper 2	- Unit process in Organic Chemical Manufacturing
6.	CH4V0P03	Practical	- Industrial Physical Chemistry
7.	MM3CMT03	Complementary III	- Mathematics - Vector Calculus & Analytic Geometry and Abstract Algebra

Semester IV

1.	CH4CRT04	Core IV (Theory)	- Organic Chemistry 2
2.	CH4CRP02	Practical	- Qualitative Organic Analysis
3.	CH4V0T05	Vocational Paper 1	- Instrumental methods of Chemical Analysis 1
4.	CH4V0P02	Practical	- Industrial Organic Chemistry
5.	CH4V0T06	Vocational Paper 2	- Instrumental methods of Chemical Analysis 2
6.	CH4V0P03	Practical	- Industrial Physical Chemistry
7.	MM4CMT04	Complementary IV	- Mathematics - Fourier series, Laplace Transform & Complex Analysis

(Practical Exams at the end of IVth Sem)

SEMESTER V

1	CH5CRT05	Core Course V: Theory	Environment Ecology and Human Rights
2	CH5CRT06	Core Course VI: Theory	Organic Chemistry-III
3	CH5CRT07	Core Course VII: Theory	Physical Chemistry - I
4	CH5CRT08	Core Course VIII: Theory	Physical Chemistry - II
5	CH5OPT 01	Open course	Chemistry in Everyday Life
6.	CH6CRP03	Core Course : Practical	Qualitative Inorganic Analysis
7	CH6CRP04	Core Course : Practical	Organic Preparations and Basic Laboratory Techniques
8	CH6CRP05	Core Course : Practical	Physical Chemistry Practical
9	CH6PRP01	Project Work	

SEMESTER VI

1	CH6CRT09	Core Course IX: Theory	Inorganic Chemistry
2	CH6CRT10	Core Course X: Theory	Organic Chemistry-IV

3	CH6CRT11	Core Course XI: Theory	Physical Chemistry - III
4	CH6CRT12	Core Course XII: Theory	Physical Chemistry - IV
5	CH6CBT 02	Choice Based Course	Nanochemistry and Nanotechnology
6.	CH6CRP03	Core Course: Practical	Qualitative Inorganic Analysis
7	CH6CRP04	Core Course : Practical	Organic Preparations and Basic Laboratory Techniques
8	CH6CRP05	Core Course: Practical	Physical Chemistry Practical
9	CH6CRP06	Core Course: Practical	Gravimetric Analysis
10	CH6PR01	Project	Project & Industrial visit and comprehensive viva-voce

4. B.A. Economics Programme.

Semester I

1.	EC1CRT01	Core I	- Perspectives & Methodology of Economics.
2.	HY1CMT01	Complementary I	- Roots of the Modern World.

Semester II

1.	EC2CRT02	Core II	- Micro Economic Analysis I
2.	HY2CMT03	Complementary II	- Transition to the Contemporary World.

Semester III

1.	EC3CRT03	Core III	- Micro Economic Analysis II
2.	EC3CRT04	Core IV	- Economics of Growth & Development
3.	PS3CMT01	Complementary III	- An Introduction to Political Science

Semester IV

1.	EC4CRT05	Core V	- Macro Economics 1
2.	EC4CRT06	Core VI	- Public Economics
3.	PS4CMT03	Complementary IV-	Contemporary Global Politics

SEMESTER V

1	EC5CRT07	Core Course VII: Theory	Quantitative Techniques
2	EC5CRT08	Core Course VIII: Theory	Macroeconomics-II
3	EC5CRT09	Core Course IX: Theory	Environmental Economics
4	EC5CRT10	Core Course X: Theory	Introductory Econometrics
5	EC5OPT01	Open course	Fundamentals of Economics

SEMESTER VI

1	EC6CRT11	Core Course XI: Theory	Quantitative Methods
2	EC6CRT12	Core Course XII: Theory	International Economics
3	EC6CRT13	Core Course XIII: Theory	Money & Financial markets
4	EC6CRT14	Core Course XIV: Theory	Indian Economy
5	EC6CBT02	Choice Based Course	Business Economics

5. B.A. Political Science (Vocational Model II) Mass communication & Journalism

Semester I

- | | | | |
|----|----------|---------------------|---|
| 1. | PS1CRT01 | Core I | - Methodology and Perspectives of Political Science |
| 2. | PS1V0T01 | Course I Voc | - Introduction to Mass Communication |
| 3. | PS1CMT06 | Complementary I Voc | - Foundations of Public Relations |

Semester II

- | | | | |
|----|----------|------------------------|---|
| 1. | PS2CRT02 | Core II | - Indian Constitution: Institutions & Process |
| 2. | PS2V0T02 | Course II (Voc) | - History and Development of Journalism |
| 3. | PS2CMT07 | Complementary II (Voc) | - Advertising: Theory and Practice |

Semester III

- | | | | |
|----|----------|-------------------|--|
| 1. | PS3CRT03 | Core III | - Issues & Political Process in Modern India |
| 2. | PS3CRT04 | Core IV | - Political Thought : Indian Traditions |
| 3. | PS3VOT03 | Vocational III | - News Reporting and Writing |
| 4. | PS3CMT08 | Complementary III | - Foundations of Travel & Tourism |

Semester IV

- | | | | |
|----|----------|----------------------|--|
| 1. | PS4CRT05 | Core V | - Introduction to Political Theory |
| 2. | PS4CRT06 | Core VI | - Political Thought : Western Traditions |
| 3. | PS4CMT09 | Complementary IV | - Emerging Trends in Travel & Tourism |
| 4. | PS4V0T04 | Vocational Course IV | - News Editing |

SEMESTER V

- | | | | |
|---|----------|-----------------------------|---|
| 1 | PS5CRT07 | Core Course VII: Theory | Theories and Principles of Public Administration. |
| 2 | PS5CRT08 | Core Course VIII: Theory | Environmental Politics and Human Rights. |
| 3 | PS5VOT05 | Voc Course V: Theory | Media and Society |
| 4 | PS5VOT06 | Voc Course VI: Theory | Media and Polity |
| 5 | PS5OPT04 | Open course | Human Rights in India |
| 6 | | On the Job Training Project | |

SEMESTER VI

- | | | | |
|---|----------|-------------------------|---|
| 1 | PS5CRT09 | Core Course IX: Theory | Methodology of Research in Political Science. |
| 2 | PS5CRT10 | Core Course X: Theory | Introduction to International Relations. |
| 3 | PS6VOT07 | Voc Course VII: Theory | Media Management |
| 4 | PS6VOT08 | Voc Course VIII: Theory | Introduction to Information Technology |
| 5 | PS6CBT01 | Choice Based Course | India's Foreign policy. |

6. B.Com. Programme Model I**Semester I**

- | | | | |
|----|----------|---------------|--|
| 1. | C01CRT01 | Core I | - Dimensions & Methodology of Business Studies |
| 2. | C01CRT02 | Core II | - Financial Accounting I |
| 3. | C01CRT03 | Core III | - Corporate Regulations & Administration |
| 4. | C01CMT01 | Common Core I | - Banking & Insurance |

Semester II

- | | | | |
|----|----------|----------------|------------------------------------|
| 1. | C02CRT04 | Core IV | - Financial Accounting II |
| 2. | C02CRT05 | Core V | - Business Regulatory Frame Work |
| 3. | C02CRT06 | Core VI | - Business Management |
| 4. | C02CMT02 | Common Core II | - Principles of Business Decisions |

Semester III

- | | | | |
|----|----------|-----------|--|
| 1. | C03CRT07 | Core VII | - Corporate Accounts 1 |
| 2. | C03CRT08 | Core VIII | - Quantitative Techniques for Business 1 |
| 3. | C03CRT09 | Core IX | - Financial Markets & Operations |
| 4. | C03CRT10 | Core X | - Marketing Management |

5. Optional I

- | | |
|----------|---|
| C030CT01 | - Finance & Taxation /
Goods - Services Tax |
| C030CT02 | - Computer Applications - Information
Technology for Business (Theory) |
| C030CP01 | - Computer Application - Information
Technology for Business (Practical) |
| C030CT03 | - Co-operation - Basics of Co-operation |
| C030CT04 | - Travel & Tourism -
Fundamentals of Tourism |
| C030CT05 | - Marketing - Customer Relationship
Management |

Semester IV

- | | | | |
|----|----------|-----------|--|
| 1. | C04CRT11 | Core XI | - Corporate Accounts 2 |
| 2. | C04CRT12 | Core XII | - Quantitative Techniques for Business 2 |
| 3. | C04CRT13 | Core XIII | - Entrepreneurship Development &
Project Management |

4. Optional 2

- | | |
|----------|---|
| C04OCT01 | - Finance Taxation / Financial Services |
| C04OCT02 | - Computer Application - Information
Technology for Office (Theory) |
| C04OCP01 | - Computer Application Information
Technology for Office (Practical) |

C04OCT03		- Co-operation-Management of Co-operative Enterprises
C04OCT04		- Travel & Tourism - Travel and Tourism Infrastructure
C04OCT05		- Marketing - Services Marketing

SEMESTER V

1	CO5CRT14	Core Course XIV: Theory	Cost Accounting - 1
2	CO5CRT15	Core Course XV: Theory	Environment and Human Rights
3	CO5CRT16	Core Course XVI: Theory	Financial Management
4	CO5OCT01	Optional Course - 3: Theory	Finance and Taxation-Income Tax-I
5	CM05DAP01	Open course	Fundamentals of Accounting

SEMESTER VI

1	CO6CRT17	Core Course XVII: Theory	Cost Accounting - 2
2	CO6CRT18	Core Course XVIII: Theory	Advertisement and Sales Management
3	CO6CRT19	Voc Course XIX: Theory	Auditing and Assurance
4	CO6CRT20	Voc Course XX: Theory	Management Accounting
5	CO6OCT01	Optional Course – 4: Theory	Finance and Taxation-Income Tax- II
6	CO6PR01	Project and Viva	

BSc FOOD SCIENCE AND QUALITY CONTROL MODEL III

SEMESTER I

1	FS1CRT01	Core (Theory)	Basic Nutrition
2	FS1CRT02	Core (Theory)	Basic Food Chemistry
3	FS1CRT03	Core (Theory)	Methodology in the Discipline of Food Science
4	CH1CMT01	Complementary (Theory)	Basic Theoretical and Analytical Chemistry
5	CH2CMPO1	Complementary (exam only in semester 2)	Volumetric Analysis
6	MM1CMT01	Complementary (Theory)	Partial Differentiation Matrices, Trigonometry and Numerical Methods

SEMESTER II

1	FS2CRT04	Core (Theory)	Food Commodities
2	FS2CRT05	Core (Theory)	Food Preservation
3	FS2CRT06	Core (Theory)	Food Microbiology, Sanitation & Hygiene
4	FS2OJP07	Core	(OJT) Industrial Training
5	CH2CMT02	Complementary (Theory)	Basic Organic Chemistry

6	CH2CMP02	Complementary (Practical)	Volumetric Analysis
7	MM2CMT02	Complementary (Theory)	Integral Calculus Differential equations

SEMESTER III

1	FS3CRT08	Core(Theory)	Processing Technology of Animals Foods
2	FS3CRT09	Core(Theory)	Sensory Evaluation
3	FS3CRT10	Core(Theory)	Food Packaging Materials & Testing
4	CH3CMT03	Complementary (Theory)	Inorganic and Organic Chemist
5	CH4CMT03	Complementary (Practical) (exam only in 4th semester)	Organic Chemistry practical
6	MM3CMT03	Complementary (Theory)	Vector Calculus, Analytical Geometry and abstract Algebra

SEMESTER IV

1	FS4CRT1 1	Core (Theory)	Processing Technology of Plant foods
2	FS4CRT12	Core (Theory)	Core- Analytical Instrumentation
3	FS4CRT13	Core (Theory)	Food Safety & Quality Assurance
4	FS4OJP14	Core	(OJT) Industrial Training
5	CH4CMT04	Complementary (Theory)	Advanced Bio organic Chemistry
6	CH4CMP03	Complementary (Practical)	Organic Chemistry Practical
7	MM4CMT04	Complementary (Theory)	Fourier Series, Laplace Transform & Complex Analysis

SEMESTER V

1	FS5CRT15	Core(Theory)	Food Analysis (Theory)
2	FS5CRT16	Core(Theory)	Food Toxicology
3	FS5CRT17	Core(Theory)	Environmental studies and Human Rights
4	FS5CRP2	Core (Practical)	Basic Microbiology
5	FS5CRP22	Core(Practical)	Food Analysis & Adulteration testing -Practical I
6	FS5CRP23	Core (Practical)	Food Chemistry Practical
7	FS5OPT18, FS5OPT19, FS5OPT20	Core	Open Course

SEMESTER VI

1	FS6CRT24	Core (Theory)	Entrepreneurship Development & Management in food Industry
2	FS6CRT25	Core (Theory)	Food Adulteration & Testing
3	FS6CBT26,	Core (Theory)	Choice Based

	FS6CBT27, FS6CBT28		
4	FS6CRP29	Core (Practical)	Advanced Food Microbiology
5	FS6CRP30	Core (Practical)	Food Analysis & Adulteration testing Practical II
6	FS6CRP31	Core (Practical)	Advanced Food Chemistry Practical
7	FS6DSP32	Core	Project/Dissertation

Post-Graduate Programme (2019 Admission)

7. M.Com

Semester I

1.	CM010101	-	Specialised Accounting
2.	CM010102	-	Organisational Behaviour
3.	CM010103	-	Marketing Management
4.	CM010104	-	Management Optimisation Techniques
5.	CM010105	-	Methodology for Social Science Research

Semester II

1.	CM010201	-	Advanced Corporate Accounting
2.	CM010202	-	Human Resource Management
3.	CM010203	-	International Business and Finance
4.	CM010204	-	Quantitative Techniques
5.	CM010205	-	Strategic Management

Semester III

1.	CM010301	-	Strategic Financial Management
2.	CM010302	-	Income Tax – Law and Practice
3.	CM010303	-	Security Analysis and Portfolio Management
4.	CM800301	-	Indirect Tax Laws (Group I)

Semester IV

1.	CM010401	-	Advanced Cost and Management Accounting
2.	CM010402	-	Income Tax-Assessment and Procedure
3.	CM800401	-	Derivatives and Risk Management (Group 1)
4.	CM800402	-	Personal Investment and Behavioural Finance (Group 1)
5.	CM010403	-	Project Report
6.	CM010404	-	Comprehensive Viva Voce

MAHATMA GANDHI UNIVERSITY, KOTTAYAM

REVISED REGULATIONS FOR UNDER GRADUATE PROGRAMMES UNDER CHOICE BASED CREDIT SYSTEM 2017

1. ELIGIBILITY FOR ADMISSION AND RESERVATION OF SEATS

- 1.1 Eligibility for admissions and reservation of seats for various Undergraduate Programmes shall be according to the rules framed by the University in this regard, from time to time.

2. DURATION

- 2.1 The duration of U.G. programmes shall be 6 semesters.
- 2.2 There shall be two Semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences. There shall be two months vacation during April/May.
- 2.3 The maximum continuous twelve semesters for successful completion of the programme shall be counted from the initial admission of the student to the first semester of the programme, irrespective of readmission.

3. REGISTRATION

- 3.1 The strength of students for each programme shall be as per the existing orders, as approved by the University.
- 3.2 The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat/re-appearance courses to the University in the prescribed form within 45 days from the commencement of the Semester.
- 3.3 Those students who possess the required minimum attendance during a semester and could not register for the semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

4. SCHEME AND SYLLABUS

- 4.1 The U.G. programmes shall include (a) Common Courses I and II, (b) Core Course(s), (c) Complementary/Vocational Courses, and (d) Open Course.
- 4.2 There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
- 4.3 Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.

- 4.4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade D is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/Programme, only F grade will be awarded for that Semester/Programme until he/she improves this to D Grade or above within the permitted period. (See Clause 5.3)
- 4.5. The betterment chance can be availed for semester or semesters of one's choice. In such cases, one has to appear for external examinations of all the courses of that particular semester(s). There is no provision for betterment of internal evaluation marks as well as marks for practicals/projects/viva/on the job training.
- 4.6. Students who take readmission as per CBCS regulation 2017 shall appear for internal and external examinations of all theory and practical courses of previous semesters which he/she had completed under CBCSS regulations 2013.
- 4.7. The Practical examinations of such programmes, for which the syllabus provides for conducting the examinations in all semesters, shall be conducted accordingly. Where practical examinations are conducted in odd semesters as a separate course, the mark shall be 80 for external evaluation and 20 for internal evaluation. The marks for internal evaluation in such cases are as per clause 11.2 (d).

5. PROGRAMME STRUCTURE

Model I BA/B.Sc.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	22
d	Credits required from Common Course II	16
e	Credits required from Core course and Complementary courses including Project	79
f	Open Course	3
g	Minimum attendance required	75%

Model I/II B.Com

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	14

d	Credits required from Common Course II	8
e	Credits required from Core and Complementary/Vocational courses including Project	95
f	Open Course	3
g	Minimum attendance required	75%

Model II BA/B.Sc.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	16
d	Credits required from Common Course II	8
e	Credits required from Core + Complementary + Vocational Courses including Project	93
f	Open Course	3
g	Minimum attendance required	75%

Model III BA/B.Sc./B.Com

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	8
d	Credits required from Core + Complementary + Vocational Courses including Project	109
e	Open Course	3
f	Minimum attendance required	75%

6. EXAMINATIONS

6.1 The evaluation of each paper shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

6.2 The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA + ESA) as given below:-

Percentage of Marks	Grade Grade	Point
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

7. CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:-

$CP = C \times GP$, where C is the Credit and GP is the Grade point

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:-

$SGPA = TCP/TC$, where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formula:-

$CGPA = TCP/TC$, where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocational course, Core Course is calculated using the formula:-

$GPA = TCP/TC$, where TCP is the Total Credit Point of a category of course.

TC is the total credit of that category of course.

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

GPA	Grade
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

8. MARKS DISTRIBUTION FOR EXTERNAL AND INTERNAL EVALUATIONS

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

8.1 For all courses without practical

- a) Marks of external Examination : 80
 b) Marks of internal evaluation : 20

Components of Internal Evaluation of theory	Marks
Attendance	5
Assignment /Seminar/Viva	5
Test papers (2x5=10)	10
Total	20

8.2 For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

For all courses with practical

- a) Marks of external Examination : 60
 b) Marks of internal evaluation : 15

Components of Internal Evaluation	Marks
Attendance	5
Assignment /Seminar/Viva	2
Test papers (2 x 4)	8
Total	15

(c) For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

Components Internal evaluation of Practical	Marks
Attendance	2
Test paper (1 x 4)	4
Record*	4
Total	10

*Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

(d) For Practical Examinations conducted in odd Semesters as a separate course, where marks for external evaluation is 80 and marks for internal evaluation is 20.

Components of Internal Evaluation	Marks
Attendance	4
Test paper(2x4)	8
Record	8
Total	20

8.3 For projects

a) Marks of external evaluation : 80

b) Marks of internal evaluation : 20

c)

Components of External Evaluation of Project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

*Marks for dissertation may include study tour report if proposed in the syllabus.

Components of internal Evaluation of Project	Marks
Punctuality	5
Experimentation/data collection	5
Knowledge	5
Report	5
Total	20

Attendance Evaluation for all papers

% of attendance	Marks
90 and above	5
85–89	4
80–84	3
76–79	2
75	1

(Decimals are to be rounded to the next higher whole number)

For programmes having on the job training courses (OJT), if there is no external evaluation and the marks are to be awarded fully by internal examiners, the total marks of 100 shall be divided into 20:80 similar to the other courses.

9. ASSIGNMENTS

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

10. SEMINAR/VIVA

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

11. INTERNAL ASSESSMENT TEST PAPERS

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

11.1 Grievance Redressal Mechanism

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Department Level:

The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

Level 2: College level

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

Level 3: University Level

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman-Board of Examinations as members and the Controller of Examination as member-secretary.

11.2 The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester

11.3 The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

12. External Examination

The external theory examination of all semesters shall be conducted by the University at the end of each semester.

- 12.1 Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation of shortage of attendance shall repeat the semester along with the next batch after obtaining readmission.
- 12.2 All students are to do a **project in the area of core course**. This project can be done individually or in groups(not more than five students) for all subjects which may be carried out in or outside the campus. Special sanction shall be obtained from the Vice-Chancellor to those **new generation programmes** and programmes on **performing arts** where students have to take projects which involve larger groups. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University. External Project evaluation and Viva / Presentation is compulsory for all subjects and will be conducted at the end of the programme.
- 12.3 There shall be supplementary exams only for fifth semester. Notionally registered candidates can also apply for the said supplementary examinations. For reappearance/improvement for other semesters the students can appear along with the next batch.
- 12.4 A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.
- 12.5 A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.
- 12.6 A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently. There shall be no improvement for internal evaluation.
13. All courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification code and this code is to be noted with the valuation, invigilation and all other examination duties.

14. PATTERN OF QUESTIONS

Questions shall be set to assess knowledge acquired, standard and application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge. The question setter shall ensure that questions covering

all skills are set. She/he shall also submit a detailed scheme of evaluation along with the question paper. A question paper shall be a judicious mix of short answer type, short essay type /problem solving type and long essay type questions.

15. RANK CERTIFICATE

The University publishes rank list of top 10 candidates for each programme after the publication of 6th semester results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the rank list. Candidates who secure positions from fourth to tenth in the rank list shall be issued position certificate indicating their position in the rank list.

Candidates shall be ranked in the order of merit based on the CGPA scored by them. Grace marks awarded to the students should not be counted fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

Pattern of questions Papers

(a) Without practical

Sl. No.	Pattern	Marks	Choice of questions	Total marks
1	Short Answer/problem type	2	10/12	20
2	Short essay/problem	5	6/9	30
3	Essay/problem	15	2/4	30
Total				80

(b) With practical

Sl. No.	Pattern	Marks	Choice of questions	Total marks
1	Short Answer/problem type	1	10/12	10
2	Short essay/problem	5	6/9	30
3	Essay/problem	10	2/4	20
Total				60

Each BOS shall specify the length of the answers in terms of number of words. Pattern of questions for external examination of practical papers will be decided by the concerned Board of Studies/Expert Committees.

16. POST GRADUATE PROGRAMMES (AIDED)

Duration : The duration of PG Programmes shall be 4 semesters.

Examinations : There shall be University examination at the end of each semester. Practical examinations shall be conducted by the University at the end of each semester or at the end of even semesters as prescribed in the syllabus of the particular programme. Project evaluation and Viva-Voce shall be conducted at the end of the programme only. Practical

examination, project evaluation and Viva-Vice shall be conducted by two external examiners and one internal examiner. There shall be one end-semester examination of 3 hours duration in each lecture based course and practical course. A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different types of questions shall have different weightage.

Evaluation : The evaluation scheme for each course shall contain two parts; (a) End Semester Evaluation(ESE) (External Evaluation) and (b) Continuous Evaluation(CE)(Internal Evaluation). 25% weightage shall be given to internal evaluation and the remaining 75% to external evaluation and the ratio and weightage between internal and external is 1:3. Both End Semester Evaluation (ESE) and Continuous Evaluation(CE) shall be carried out using direct grading system.

Direct Grading : The direct grading for CE (Internal) and ESE (External Evaluation) shall be based on 6 letter grades (A+, A, B, C, D and E) with numerical values of 5,4,3,2,1 and 0 respectively.

Grade Point Average (GPA) : Internal and External components are separately graded and the combined grade point with weightage 1 for internal and 3 for external shall be applied to calculate the Grade Point Average (GPA) of each course. Letter grade shall be assigned to each course based on the categorization provided in the following table.

Range	Grade Points	Range
A+	5	4.50 to 5.00
A	4	4.00 to 4.49
B	3	3.00 to 3.99
C	2	2.00 to 2.99
D	1	0.01 to 1.99
E	0	0.00

The overall grade for a programme for certification shall be based on CGPA with a point scale given below.

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very Good
3.00 to 3.49	B	Good (Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal (Pass)
upto 1 .99	D	Deficient (Fail)

A separate minimum of C grade is required for a pass for both internal evaluation and external evaluation for every course. A student who falls to secure a minimum grade for a pass in a course will be permitted to write the examination along with the next batch. For the successful completion of semester, a student should pass all courses and score a minimum SGPA (semester grade point average) of 2.0. However, a student is permitted to move to the next semester irrespective of her/his SGPA.

Internal evaluation:

The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records, viva-voce etc.

Theory

Components	Weightage
Assignment	1
Seminar	2
Best Two Test papers	2 (1 each)
Total	5

(Grades of best two papers shall be considered. For test papers all questions shall be set in such a way that the answers can be awarded A+, A, B, C, D, E grade.)

17. MARK CUM GRADE CARD

The University under its seal shall issue to the students a MARK CUM GRADE CARD on completion of each programme, which shall contain the following information:

- (a) Name of the University
- (b) Name of the College
- (c) Title & Model of the Undergraduate, PG Programme
- (d) Name of the Semester
- (e) Name and Register Number of the student
- (f) Date of publication of result
- (g) Code, Title, Credits and Maximum Marks (Internal, External & Total) of each course opted in the semester.
- (h) Internal, External and Total Marks awarded, Grade, Grade point and Credit point in each course opted in the semester.
- (i) The total credits and total credit points in the semester.
- (i) Semester Grade Point Average (SGPA) and corresponding Grade.
- (k) Cumulative Grade Point Average (CGPA), GPA corresponding to Common Courses I and II, Core Course, Complementary Courses, Vocational Courses and Open Course for Degree students.

- (l) The final Mark cum Grade Card issued at the end of the final semester shall contain the details of all courses taken during the final semester examination and shall include the final Grade(SGPA) scored by the candidate from 1st to 5th semesters, and the overall Grade for the total programme of Degree students.
20. There shall be 3 level monitoring committees for the successful conduct of the scheme. They are -
1. Department Level Monitoring Committee (DLMC), comprising HOD and two senior most teachers as members.
 2. College Level Monitoring Committee (CLMC), comprising Principal, College Council secretary and A.O./Superintendent as members.
 3. University Level Monitoring Committee (ULMC), headed by the Vice-Chancellor, Pro-Vice-Chancellor, Conveners of Syndicate Standing Committee on Examination, Academic Affairs and Registrar as members and the Controller of Examinations as member-secretary.

18. TRANSITORY PROVISION

Notwithstanding anything contained in these regulations, the Vice-Chancellor shall, for a period of one year from the date of coming into force of these regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

19. The Vice Chancellor is authorized to make necessary criteria for eligibility for higher education in the grading scheme, if necessary, in consultation with other Universities. The Vice Chancellor is also authorized to issue orders for the perfect realization of the Regulations.

GENERAL RULES OF DISCIPLINE

With their enrolment in the College, the students have to abide by the rules and regulations of the College framed in accordance with the norms set by the Government, the University and the Authorities of the College.

Students are expected to observe these rules strictly

- The Principal is the supreme authority in the college. He is entitled to suspend, dismiss or take any punitive measures against the misconduct of students.
- The College begins with a prayer everyday recited on the public address system. Students are expected to stand wherever they are and participate silently in the prayer.
- Students should be prompt and punctual.
- Students should dress modestly and use decent language in their communication.

- Every student should handle College property with care. He/she should keep the classroom clean and tidy. Students found guilty of writing or scribbling on the walls or on and belongings of the College should be punished.
- Students should not enter or leave a class when a session is in progress without the permission of the teacher.
- Mobile phones are strictly banned inside the College campus during working hours. In the event of any violation of the above rule, a fine of Rs.100/- will be levied as penalty. If repeated by the same student the Principal or the teachers empowered will seize the phone.
- Smoking, consuming alcohol, ragging, eve-teasing, using abusive language and other anti-social activities are strictly prohibited.
- Without the previous sanction of the Principal, the students are not permitted;
 - (a) to convene or attend meetings of any kind in the College campus.
 - (b) to make use of megaphones and loud speakers in the campus.
 - (c) to collect subscription of any kind
 - (d) to stick notices anywhere on the College campus.
 - (e) to invite persons who are not approved of by the Principal and the Heads of Departments.
 - (f) To distribute any kind of food or beverages within the College premises.
- Photo identity cards will be issued to all students in the College. He/she is expected to wear it during working hours in the College. A student who is unable to produce his/her ID card on demand should be reprimanded and fined.

EXCERPTS FROM KERALA RAGGING PROHIBITION ACT - 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടെയും രക്ഷാകർത്താക്കളുടെയും അറിവിലേയ്ക്കായി താഴെക്കൊടു കുന്നു.

2 (ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ ഭയപ്പാടോ അപമാനമോ ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്ന് അർത്ഥമാകുന്നതും അതിൽ

1) അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ അധികേഷപിക്കുന്നതോ പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ അല്ലെങ്കിൽ

- 2) ഒരു വിദ്യാർത്ഥി സാധാരണ ഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരു വെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ നിർവഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്ന താകുന്നു.
- 3) ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റേയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
- 4) റാഗിംഗിനുള്ള ശിക്ഷ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിന് പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന്മേൽ രണ്ടുവർഷം വരെ ആകാവുന്ന കാലയളവിലേയ്ക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെ ആകുന്ന പിഴ ശിക്ഷക്കുംകൂടി വിധേയനാക്കേണ്ടതുമാണ്.
- 5) വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ :4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയേയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേയ്ക്ക് മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
- 6) വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യൽ : (1) മുൻപറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ അതതു സംഗതിപോലെ മാതാപിതാക്കളോ രക്ഷകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിൻ്റെ മേധാവി പരാതി ലഭിച്ച് ഏഴ് ദിവസത്തിനകം പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും പ്രഥമ ദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് ആധികാരിതയുള്ള പോലീസ് സ്റ്റേഷനിലേയ്ക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്. (2) 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമ ദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഈ കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതും ആകുന്നു.
- 7) കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടിയെടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെ യുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം

ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ മൊബൈൽ ഫോണുകളുടെ ഉപയോഗം തടയുന്നതിനും അശ്ലീല ചുവയുള്ള സിനിമാട്രിക് ഡാൻസുകളും, ഫാഷൻ ഷോകളും നിറുത്തലാക്കിക്കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ്

01.03.2005 തീയതിയിലെ സർക്കാർ ഉത്തരവ് (ആർ.റ്റി.) നം 346/05/ഉ.വി.വ. പ്രകാരം വിവര സാങ്കേതിക വിദ്യയുടെ ദുരുപയോഗം കടയുന്നതിന്റെ ഭാഗമായി ഈ സ്ഥാപനത്തിൽ മൊബൈൽ ഫോണിന്റെ ഉപയോഗവും, സിനിമാട്രിക് ഡാൻസ്, ഫാഷൻ ഷോ എന്നിവയും നിറുത്തലാക്കിയിരിക്കുന്നു.

പരാതികൾ ആന്റി റാഗിംഗ് സെല്ലിന്റെ താഴെപ്പറയുന്ന ഫോൺ നമ്പറുകളിൽ അറിയിക്കാവുന്നതാണ്.

ANTI RAGGING CELL

1. Dr. Gimson D. Parambil (Principal)	9447378244
2. Sri. Ravisankar P.C. (Vice Principal)	9447738021
3. Smt. V.T. Anie (Convener)	9400535008
4. Dr. Tomy Joseph (H o D Eco)	9744906955
5. Dr. Tomy Joseph (H o D Physics)	9447910490
6. Dr. K.J. Abraham (H o D Zoology)	9895848755
7. Dr. Subi Joseph (H o D Chemistry)	9495734612
8. Sri. Roy Mathew (H o D Polit.Science)	9539489002
9. Anti-Ragging Helpline Number	18001805522

THE PROCEDURE FOR IMPOSITION OF PUNISHMENT

- a) The Principal of the College shall be the disciplinary authority in respect of the students in the College.
- b) If it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 5 above and that the Principal perceives that there is prima facie enough material in the allegation against the delinquent student/class, he shall immediately pass an order suspending the student/students from the College.
- c) If the Principal thinks that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the Staff Council. After reporting the matter and after seeking the views of the Council, the

Principal shall appoint a competent teacher or a team of teachers to enquire into the matter and to submit the report at the earliest.

- d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as the person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all parties and shall submit a report to the Principal. Based on the report, the Principal shall take appropriate action, which he deems fit, including the imposition of the following punishments.

1. Imposition of fine.
2. Issuance of compulsory transfer certificate.
3. Dismissal from the College.

In the event of imposition of fine, dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

STUDENTS' GRIEVANCE REDRESS CELL

There is a Students' grievance redress cell in the College constituted under the chairmanship of the Principal. The committee shall consist of three teachers nominated by the College Council of whom one shall be a lady teacher. The Chairman of the College Union as well as the Secretary shall be the ex-officio members of the said committee. The committee shall meet once in every month and evaluate the steps taken to frame guidelines or general instructions or directions for maintaining a peaceful atmosphere in the campus.

SC/ST Grievances Cell

There is a SC/ST grievances cell in the College constituted under the chairmanship of the Principal. The committee shall consist of three teachers nominated by the College Council.

Right to Appeal

A student against whom the disciplinary orders had been passed; shall have a right to appeal to the Board for Adjudication of Students' Grievances as provided in chapter 27 of Mahatma Gandhi University Statute 1997. The appellate authority shall have the power to set aside, modify or cancel the order, provided the appeal is found to be genuine and filed within the period of 30 days from the date of receipt of the order. The appellate authority shall also have the power to condone the delay in filing the appeal if it is proved to the satisfaction of the appellate authority by the appellant that he was prevented by sufficient cause from preferring the appeal within the time.

GOVERNMENT OF KERALA

HIGHER EDUCATION (G) DEPARTMENT

Higher Education - Rules and Regulations for the Smooth
Functioning of the Campus (extracts)

No. 26433/GI/15/H.Edn.

Dated, Thiruvananthapuram, 12.10.2015.

- ☛ All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the College.
- ☛ Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convenor, and HoDs and Discipline Committee members.
- ☛ All students have to wear identity tag in the College.
- ☛ No type of vehicles should be used during celebrations inside the College campus.
- ☛ Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
- ☛ If any complaint is received from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus etc., steps will be taken as per the rules in force.
- ☛ CCTV Cameras will be installed in selected common places.
- ☛ Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms in any case.
- ☛ Programmes by external agencies/professional groups/paid programmes such as DJ, musical events should not be permitted inside the campus.
- ☛ No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- ☛ Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus.
- ☛ In the interest of security of students, police may be informed in advance about all festival celebrations.
- ☛ For all students' programmes in the campus, presence of teachers is mandatory.

ANTI NARCOTIC CLUB

The College and the Department of Excise, Vaikom have jointly constituted an Anti Narcotic Club in the campus. It aims at creating an awareness among students against substance abuse and alcoholism which act as canker worm eating into the vitality and vigour of our youth. The Circle Inspector of Excise, Vaikom is the Chairman and Sri. V.N. Bibu and Smt. Blessy V. Rajan are the Convenors.

Members : Sri. Gopakumar G. (Circle Inspector, Excise Vaikom), Smt. Sheeja Haridas (Ward member, Thalayazham), Sri. Sajan K. Issac (P.T.A. Member), Mr. Naveen S., Mr. Joseph Zion (Students representatives)

COLLEGE UNION

The election to the college union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High Court of Kerala. The College Union will have a students' general council and an executive. All students are members of the student's general Council. In order to conduct election to the executive council an electoral council consisting of two elected representative from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers. The Chairman, Vice Chairman, General Secretary, University Union Councillors, Magazine Editor, Arts Club Secretary and the Lady Representatives. One member representing the students of each degree and P.G. Class elected by and from among the student representatives of the respective year in the electoral council will also represent in the executive council. The college union is guided by staff advisors appointed by the principal. A staff editor will be appointed by the principal for the College Magazine. The student sub editor and sports secretary is selected by the College union. The candidate contesting to the electoral council should possess minimum of 75% attendance in the previous year (except in the case of 1st year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from contesting elections to electoral council.

Various departmental associations based on the students optional subjects are also functioning under the college union. The office bearers of these association will be elected by the members under the supervision of the department heads.

The Principal is the ex-officio treasurer and patron on the College union. Expenses for the activities of the college union requires prior sanctions of the principal and the College union advisor. The College union organises the College Day, Arts Festival and many other cultural activities. It also supervises the yearly publication of the college magazine.

Objectives :

- a) To train the students of the college in parliament democracy so that they may be responsible future citizens of India, how are aware of their duties, responsibilities and rights.

- b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- c) To organize cultural programmes, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- d) To encourage sports, arts and other cultural, social or recreational activities that are incidental and conducive to the above objectives.

THE COLLEGE LIBRARY

Rules and Regulations

1. All members of the staff and students are members of the college library.
2. All users must bring their College Identity card when they visit library.
3. All users must read their identity card in the e-gate facility during their entry and exit to the library.
4. The library will be open from 9.15 am to 4.30 pm on all working days.
5. One notebook/sheets of paper may be taken inside the library for note taking. No printed materials are allowed inside the library.
6. Personal belongings may be kept in the property shelf kept outside the library.
7. A silent/calm atmosphere should be maintained within the library and its premises.
8. Our library is an open access library. Books in Lending Section can be borrowed by the user after circulation counter procedures.
9. Library is providing OPAC (Online Public Access Catalogue) facility through which users can search their needed books by themselves.
10. Reference books and periodicals cannot be borrowed .However, back volumes of magazines, journals or reference books (in special circumstances) may be granted for overnight issue. But the users should return it in the next working day morning itself. Failing this may cause cancellation of library membership.
11. Users should maintain the library documents in good condition without scribbling, dampening etc.; failing which may cause replacement of the same book or fine payment as per government rules.
12. A user have to examine the condition of the book thoroughly if there is any damage before borrowing the book from the library and notify the defect to the staff in the circulation counter. Otherwise user will be responsible for the damage of the book .
13. Damaged books will not be issued.
14. A UG student can borrow 3 books maximum at a time and a PG student can borrow 5. Teachers can borrow 10 books at a time. Non teaching staff can also take 3 at a time.
15. The period of loan is 14 days for students and 30 days for teachers. The date of return will be marked on the date label inside the book. A Failure to return on the recorded date will have to pay a fine of Rs.1 per day. However if there is any government orders to relax fine amount in the library for a particular period, it will be applicable in our library also.

16. The fine accumulated will be collected when the time of issuing Transfer Certificate/Leaving Certificate/No Dues Certificate from the College.
17. Though a library book is issued to any borrower category, College Librarian has the discretion to recall the book at any time. College Librarian can also cut down the loan period of a high demand book.
18. If a book is lost or missing the user has to report it to the College Librarian immediately and the user has to replace the same book or pay the fine by a stipulated time decided by the Principal. If one volume/issue in a set of books/journals is lost by a user, he/she has to replace the whole set. If the user can replace the same copy of same edition, it will be accepted. As per the government rules the fine will be as follows:

Books published after 1980	= 3 times the cost of the book
Books published in between 1950 – 1980	= 6 times the cost of the book
Books published before 1950	= 10 times the cost of the book
Rare books	= as decided by the Principal according to its relevance
19. Queue system should be maintained in the Circulation Counter for issue and return of books.
20. A library user (staff /Student) has to obtain a 'No Dues certificate' from the library or a sign from the College Librarian in the 'No Dues form' issued from the College Office at the time of leaving the institution.
21. Users are requested to return all the books borrowed from the library before March 31 of every year. A notice and Library Defaulters list will be displayed in the library notice board to return the books by March 1st week.
22. Students are expected to maintain discipline in the library and should give respect to the library staff.
23. College Librarian has the right to suspend the use of library for a user in consultation with Principal for a particular time as a disciplinary action.
24. The Library Committee has the right to amend or add Library Rules at any time of the academic year.

Facilities:

Ready Reference Section | Circulation Section | Reference Section | Periodical Section | Acquisition Section | Lending Books Section | Digital Section | Reference Reading Area | Integrated Library Management Software Koha | Online Public Access Catalog (OPAC) with remote access | NLIST Resources | E resources and Digital Library with remote access | Internet Points | Surveillance cameras for security Management | E-Gate Register for User Statistics | Reprographic facility for users

Library Collections:

Books on various disciplines | Journals | Magazines | News Papers | CD ROMs | Question paper Bank | Digital Library on DSpace | E-Books | E-Journals | Thesis and Minor Research Project Reports | Special Book Collection | Career Resources Collection

Library Links

<http://opac.stxavierscollegevaikom.org/>

<http://dSPACE.stxavierscollegevaikom.org/jspui/>

Contact Us

libxav@stxavierscollegevaikom.ac.in

xavierslibrary2u@gmail.com

Library Hours

Mon-Sat : 9:30 AM - 4:30 PM. Sunday and Holidays: Closed

LibXav

The College Library 'LibXav' is acting as an information hub for the academic community of the college. It is an open access and fully automated library with e-gate facility. It has a good collection of books, journals, news papers, magazines, rare books and other electronic and digital information sources. It provides access to e-books and e-journals through various consortiums. All staff and students of the college can be enrolled as the members of the library. All members of the library must abide by its rules and regulations. The primary aim of the library is to enrich and support the information needs of the academic community of the college. The use of library is essential for serious learning and research. Students and teachers can complement their knowledge by using resources from the library. The library's mission is the optimal usage of its holdings and thereby satisfying the information needs of the users

FEE REGULATION

1. Tuition fees are to be paid at the commencement of each semester. Special fees will be collected along with the first instalment.
2. If a student fails to pay the fee on the due date, a fine of Rs. 5/- will be levied in addition for the next 7 days and Rs. 10/- after the seventh day of default. If the 7 th day happens to be a holiday the next working day will be considered as the 7 th day.
3. If the fees and fines of an instalment are not paid at the last opportunity, the name of the student will be removed from the rolls of the college with effect from the date following the expiry of this period and the student will not get the benefit of attendance thereafter. If the student is to be readmitted he/she has to apply for special permission from the Principal and also remit all the arrears of fees with fine. The readmitted students will get the benefit of attendance only from the date of readmission.
4. If a student studying for any course in Arts & Science College leaves with T.C. and is admitted in another similar College, in the state, he/she shall pay the fees for the term only in one College. He/she should produce the receipts and certificates of remittance obtained from the College which he/she is leaving to the College where he/she is admitted. However, special fees and caution deposits will have to be paid again at the new College.

5. Absence with or without leave from the College shall not be an excuse for non payment of fees.
6. Students who are admitted for a semester for making up shortage of attendance, should pay the tuition fees for the semester together with full special fees and caution deposit at the time of admission.
7. Every student is liable to pay the prescribed fee for the whole semester during any part of which his/her name is on the rolls of the College. In case of students admitted late after the commencement of the academic year the fees for the preceding months, if any, must be collected at the time of admission.

Break up of Fee Schedule for 2022 - 2023

Sl. No.	Particulars	U.G. Programme			P.G. Programme	
		First Sem	Third Sem	Fifth Sem	First Sem	Third Sem
1	Admission	85	0	0	170	0
2	Matriculation	265	0	0	*265	0
3	Student Affiliation	600	0	0	800	0
4	Students welfare	35	40	40	40	40
5	Uty. Union	55	60	60	60	60
6	Uty. Sports affiliation	225	225	225	225	225
7	Sports affiliation College	115	115	115	115	115
8	Insurance	23	23	23	23	23
9	Library	115	115	115	115	115
10	Medical Inspection	15		15	15	15
11	Calendar	40	40	40	40	40
12	Magazine	60	60	60	60	60
13	Audio Visual	35	35	35	35	35
14	Association	60	60	60	60	60
15	Stationery	60	60	60	60	60
16	Athletics	115	115	115	115	115
17	Students Aid	15	15	15	15	15
18	Women Study	15	15	15	15	15
19	Caution Deposit	380	0	0	630	0
20	Lab Fee (Phy, Chy)	445	445	280		
21	Lab Fee (Zool., Food Sc.)	610	610	445		
22	Tuition Fees	1105	1105	1105	1985	1985

* For other University students only

ISSUE OF CERTIFICATES

Students requiring certificates of Transfer, Character and Conduct, Course, Marks, Identification etc. should submit an application to the Principal, stating the Name, Year of study, Class Number, Semester and Subject. They are advised to give a notice of 48 hours prior to the issue of certificates.

TRANSFER CERTIFICATE (T.C)

No T.C. will be issued to those who owe any dues to the College. No fee will be levied from those who apply for T.C. within one year after leaving the College. A fee of Rs. 15/- will be levied from those who apply for T.C. after the lapse of one year from the date of leaving the College. An additional fee of Rs. 30/- will be levied from those who apply for duplicate copy of T.C. Duplicate copy will be issued only on production of the certificate issued by a Judicial First Class Magistrate stating the irrecoverable loss of the original T.C. Every student should take his/her T.C. at the end of the course and the same when admitted to the next course.

COURSE AND CONDUCT CERTIFICATE

Certificates like 'Course and Conduct' certificate and Transfer Certificate will be issued only after books borrowed from the Library are duly returned and equipment in the concerned laboratories are kept in good condition. A certificate of good character is a testimonial a student should earn. This will be issued only after the concerned authority testifies his/her character.

ATTENDANCE AND LEAVE

The College has set the regulations for attendance in accordance with the rules issued by the University. They are as follows

- ▶ A student will be permitted to register and appear for the semester examination only if he/she secures not less than 75% attendance in the respective semester.
- ▶ Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment.
- ▶ Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/ attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.
- ▶ Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.
- ▶ Attendance shall be marked at the beginning of each class -lecture, practical or tutorial, by the teacher concerned.
- ▶ Students shall occupy their seats before attendance is taken. Late comers can enter the classroom only with the permission of the teacher.

- ▶ Absence of two periods a day shall be considered an absence for a whole day, and absence of one period for half day.
 - ▶ Application for leave should be forwarded to the Principal through the class warden. It should be countersigned by the parent or guardian.
 - ▶ Application for leave should be made in advance or on the very day of return
 - ▶ Disciplinary action will be initiated against those who repeatedly absent without sufficient reason
 - ▶ A student absenting himself without leave for more than 10 consecutive working days will have his/her name removed from the rolls and he/she will have to pay all College fees due before he/she is readmitted.
 - ▶ Students participating in sports and games or any other College Union activities should get prior sanction from the Principal on prescribed form recommended by the concerned Head of the Department or Teacher -in-charge.
 - ▶ The responsibility of making sure that he/she has the required attendance rests only with the student.
- Compliance with these rules make a student eligible to appear for the End Semester Examination.

STUDENT SUPPORT SERVICES

Value Education

Value education replaces the traditional, moral instruction classes. Value education aims at making the students aware of the values they should cherish and helps them to live upto those values. We have worked out a system for conducting value education classes for the students.

Study skills

During the first week of the academic session, an extensive programme on study skills and personality development is given to the students. This is a one day programme. Follow-up action of this is done through periodical seminars, workshops etc.

Retreat for staff and students

A three- day renewal programme for all the staff of the college is regularly arranged. A two-day life orientation and spiritual renewal programme for all the students usually in different groups, is conducted every year.

Career and Placement Cell

A Career Centre cum Library is functioning in the College from 1996 September onwards. It has a number of books, periodicals, magazines and journals specializing in employment news and information relating to career opportunities. Besides the centre provides career guidance seminars and placement assistance to the students. Student volunteers also are actively involved in the running of the centre. This is the most frequently visited section of the College by the inquisitive students and staff.

Entrepreneurship Development Club (ED Club)

The aim of the Entrepreneurship Development Club is to inculcate entrepreneurial culture among students to equip them with the skills and techniques to acclimatize them with the future challenges. The motto of the club is to develop business skills to achieve success in new ventures they undertake. Regular interaction with entrepreneurs and industrial visits will be the main activities of the club.

Jesus Youth (JY) / Campus Ministry

Jesus Youth is an organization for developing creative leadership among the students. All the catholic students of the College are the members of the JY and all the catholic members of the staff are its honorary members.

1. The Principal is the ex- officio Patron of JY. There shall be a Director nominated by the Principal from among the Catholic members of the staff. There shall be a Unit President, Vice-President, Secretary, Joint Secretary and a Treasurer selected by the students. These members will be the managing committee of JY.
2. The Unit President shall, with the guidance of the Director, arrange camps, seminars, lectures and other programmes on religious and social issues of special interest, to the students. The Secretary in association with the President, shall see to the proper conduct of the affairs of the organization and prepare the minutes of the meeting and present the Annual Report.

Women's Cell

The women's Cell started functioning in the College with the exclusive aim of enabling the lady students to grow and develop by giving training to them in personality development, career orientation, home management, etc. It is an operational wing in the college of the All India Association for Christian Higher Education, (AIACHE), New Delhi.

The objectives of the women's Cell include the overall development of the personality of the lady students in the College through:

1. Awareness of their equal rights and privileges and responsibility in building up the society.
2. Cultivating in them a deeper interest in the cultural heritage of our country.
3. Bringing out the best in them by providing opportunities in the form of discussions, seminars, symposia, exposure programmes, leadership camps and workshops, taking up projects in related issues, study tours etc.
4. Above all, developing leadership qualities in them. Membership for the women's forum is open to all students in the College. Those of them who are interested in pursuing the above objectives may enroll themselves as members. The forum functions under the overall guidance of the Principal under a Director and a team of advisors. The Principal appoints the staff co-ordinator and the team members.

NATIONAL CADET CORPS

The National Cadet Corps (NCC) gives opportunities for military training and social service to College students without imposing in them any obligation for active military service.

The objectives of NCC are:-

1. To develop character, comradeship, ideals of service and capacity for leadership in the youth.
2. To provide service training to the students so as to stimulate interest in the defence of the country.
3. To build up potential officers for the defence of the country in a National Emergency.

The immediate benefit of NCC training is the improvement in physical and mental capacity, cultivating a sense of pride in smart turn out and bearing, fostering a sense of discipline and responsibility, developing a social personality, an aptitude for leadership and inculcation of the principles and values of military service.

Members of the organisation have definite obligation for attending training programmes. Their attendance at weekly parades held during the academic year is compulsory. Parades will cease three weeks before Annual Vacation.

Eligibility conditions for Certificate Examinations

1. 'B' Certificate.

- a) The cadet must have attended a minimum of 75% of total training during first and second years.
- b) Must have attended one Annual Training Camp/N.I.C./other camps during second year.

2. 'C' Certificate

- a) The cadet must have qualified 'B' certificate
- b) The cadet must be in third year of SD/SW N.C.C. training.
- c) The cadet must have attended a minimum of 75% of the institutional training.
- d) Must have attended one camp during the same training year.

Weightage of marks to eligible cadets for admission to various courses in Universities of the State of Kerala is as follows.

Degree	: 10 marks
PG course	: 15 marks
BEd	: 05 marks
TTC	: 10 marks

All cadets joining the N.C.C. will have to remit a sum of Rs.14/- and Rs.4/- towards membership fee for first year and second year respectively to the N.C.C. Welfare Society.

Grace Grade Points for NCC

S.No.	Activity	Maximum
A	Ek Bharath Shresth Bharath Camp (EBSB)	6%
B	Republic Day Camp/IDC	8%
C	All Centrally Organised Camps like NIC, BLC, ALC, TSC, NSC, VSC, Trekking, Adventure, Mountaineering camp, AAC, SSC, IGC and Sports and Games at Delhi	6%
D	C-Certificate B-Certificate	5% 4%
E	NCC Weightage/Equivalency Certificate	3%
F	YEP	9%
G	75% Attendance	3% Yearly
H	10 Days annual training camp	3%
I	Pre RDC	5%
	Maximum	15% (A year)

NATIONAL SERVICE SCHEME (N.S.S.)

The Government of India introduced the National Service Scheme in Colleges and Universities in the year 1971-72. The Universities in Kerala implemented NSS programme from 1976-77. The first NSS unit of our college started functioning in 1983. We have sanction for two units in the college.

The aim of NSS is to educate the students through community service and enrich their personality and deepen their understanding of the social environment in which they live. The more specific objectives of the NSS are to arouse in the students a social commitment towards nation building and to provide them opportunities to work with people for community development.

Although admission to the Scheme is voluntary, once a student opts for it, it will be compulsory for him/ her to complete the minimum 120 hours in a year in the scheme activities. Hence they should be prepared to utilize their holidays and vacations for field work whenever required. The NSS volunteers who complete the minimum requirements for two consecutive years will be given a certificate from the University signed by the Vice Chancellor. The holders of such certificates are eligible to get weightage of marks at the time of admission to any course of study.

SPORTS AND ARTS CLUB

The College provides facilities for various sports and games and encourages participation at various levels under the guidance of the Physical Education Department. The

College Union under the guidance of the staff advisor conducts Arts Festival and other Union activities which provide a good platform for the students to exhibit their innate talents at various levels.

Parent Teacher Association (P.T.A.)

There is a very active Parent Teacher Association in the college. The executive committee has taken upon themselves the responsibility of providing amenities to the students in the college and to assist the college administration for the proper running of the college. Every parent or guardian becomes a member of the Association when their wards are admitted in the college. The office bearers are elected annually in the general body meeting.

In Semester Examinations

1. At least one internal test-paper is to be attended in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for two years and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.
2. After each Examination, a particular day is fixed for the interaction of teachers with the parents. Every student has to come to the college along with the parent and meet the class teacher concerned. The class teacher will hand over the progress report directly to the parent in the presence of their wards. The class teacher will instruct the parent and student to meet all the teachers. After meeting all the other teachers and if required by the Principal, the parent has to meet the class teacher again and return the signed counter foil of the Progress Report to the class teacher.
3. Students are not allowed to absent themselves from examinations, test papers, compositions and internal assignments.

REMEDIAL COACHING

Academically challenged students are identified after conducting an entry level test and they are given additional support outside the class hours to build up their confidence and also to prepare them to face the examination with the right aptitude and attitude.

MUSIC CLUB

The music club inspires and encourages the gifted students to delve deep into this genre. It enlivens the spirit of music in students. Coordinators are Sri. V.N. Bibu and Smt. Blessy V. Rajan

St. XAVIER'S INSTITUTE OF INFORMATION TECHNOLOGY (XIIT)

St. Xavier's Institute of Information Technology (XIIT) is a sister concern of St. Xavier's College Vaikom. It is an authorised training centre of Kerala State Rurtronix in collaboration with ICM and has been established with the assistance of University Grants Commission. Institute offers courses like DCA, Tally, Web Designing, Photoshop and Certificate in Computing. All the courses are approved by the Government of Kerala and the Kerala Public Service Commission. The I.T. Lab is equipped with latest PCs, LCD Projector, Printer and Broadband connectivity.

ENGLISH CLUB

This programme is designed to develop the communicative skills of the students and also to enrich their vocabulary. Staff Co.ordinators of the programme are Smt. Merine John & Sri. P.C. Ravisankar.

GRIEVANCE REDRESS CELL

Growth and development entail mistakes and corrections. Forgiving and forgetting are essential for peaceful life in society. Redressall cell is functioning in the College to settle grievances of students. It has a three tier system as follows.

- Tier I Class Teacher
- Tier II Head of the Department
- Tier III Principal with the G.R. Cell

Any matter of dispute, complaint, act of indiscipline. etc. are submitted first to the class teacher of the student concerned. If justice is denied there, he/she shall approach Tier II and finally Tier III. The decision of the Principal shall be final.

In the case of Internal Assessment marks

- Tier I Head of Department concerned
- Tier II Principal with Dept. Head concerned
- Tier III Vice Chancellor of the University with team of experts.

INTERNET

The College has broadband internet facility spread over eight terminals connected by LAN.

PHOTOSTAT

A Photocopier is installed in the College Library. Staff and students can have copies of their documents at reasonable rates.

XAVIERIAN AID FOR NEEDY (XAN)

A committee is constituted with Principal as the Chairman to monitor and assist the students who are financially weak to meet the demands and requirements of higher learning. Vice Principal is the Convenor of the committee and all the Heads of the Departments, its Ex-officio members .

MENTORING SYSTEM 2022-2023

The campus is the student's second home and the class teacher is his/her second guardian, who plays a vital role in the all-round performance of the students. The College with all its infrastructure is primarily meant for the integral formation of the students, the most precious possessions of the College. The class teacher ensures personal care, attention, guidance, counselling, evaluation and assessment of each student in the class entrusted to his/her overall supervision and direction.

The duties of the class teachers / Mentors :-

1. To know personally each student of the class.
2. To pay personal care in the formation and personality development of the students.
3. To share psychological problems of the learners and to apply remedial measures. The psychological problems are tackled with the help of the Counseling Department.
4. To share problems of students related to their studies and suggest measures to solve them.
5. To encourage good teacher-student relationship. The class teachers will guide and advise the students ensuring good behaviour on the campus.

B.Sc. Physics	I and II Semester	- Ms. Bettymol Joy
	III and IV Semester	- Dr. Tomy Joseph
	V and VI Semester	- Dr. C.C. Bijumon
B.Sc. Zoology	I and II Semester	- Smt. Blessy V. Rajan
	III and IV Semester	- Dr. T. Rajalekshmi
	V and VI Semester	- Dr. Sarita Ramachandran
B.Sc. Chemistry	I and II Semester	- Dr. Saju Daniel
	III and IV Semester	- Dr. Subi Joseph
	V and VI Semester	- Dr. T. Sharika
B.Sc. Food Science	I and II Semester	- Ms. Athira Shaji
	III and IV Semester	-
B.A. Economics	I and II Semester	- Smt. Litty Thomas
	III and IV Semester	- Dr. Winson Thomas
	V and VI Semester	- Dr. Tomy Joseph
B.A. Politics	I and II Semester	- Ms. Parvathi Chandran
	III and IV Semester	- Ms. V. Ancy Davis
	V and VI Semester	- Sri. V.N. Bibu
B. Com	I and II Semester	- Sri. Joseph Abey
	III and IV Semester	- Dr. Mathew Abraham
	V and VI Semester	- Dr. Athena Joy
M.Com	I and II Semester	- Smt. Amala Joseph
	III and IV Semester	- Dr. Titto Varghese

DUTY ASSIGNMENT AMONG THE STAFF 2022-2023

- | | | |
|---|---|--|
| 1 | IQAC Co-ordinator | : Dr. Tomy Joseph (Physics) |
| 2 | Staff Secretary | : Dr. K.J. Abraham |
| 3 | Information Officer | : Sri. P.C. Ravisankar |
| 4 | Addl. Chief Supt. | : Dr. CC Bijumon |
| | Anti-Ragging Cell Convenor | : Dr. Tomy Joseph (Eco) |
| 5 | Returning Officer & Secy Co-op. Society | : Sri. V.N. Bibu |
| 6 | Staff Advisors to Union | : Dr. Tomy Joseph (Eco.) &
Smt. T.A. Anju |
| 7 | Discipline Committee Convenor | : Dr. Tomy Joseph (Eco) |
| 8 | PTA Secretary | : Sri. V.N. Bibu |
| 9 | NCC Officer | : Lt. Roy Mathew |

10	NSS Programme Officers	: Dr. Titto Varghese & : Smt. A.G. Rekha
11	Calendar	: Smt. Merine John
12	Web Co-ordination, President - Co-op. Society & Video Conferencing Nodal Officer	: Sri. V.N. Bibu
13	Staff Editor	: Ms. V. Ancy Davis
14	Planning & Purchase Committee	: Dr. Tomy Joseph (Physics)
15	Internal Assessment, RUSA, UGC & PFMS Co-ordination	: Dr. K.J Abraham
16	In-semester Exams	: Dr. Sarita Ramachandran
17	Scholarship Nodal Officers	: Smt. T.A. Anju
18	Admissions Nodal Officers 2022-23	: Dr. C.C Bijumon, Sri. P.C Ravisankar & Smt. Merine John
19	Career & Placement Cell	: Dr. Mathew Abraham Dr. Sarita Ramachandran
20	Open Course Co-ordinator	: Sri. Joseph Abey
21	Women's Cell Co-ordinators	: Smt. Litty Thomas Dr. T. Sharika
22	Entrepreneurship Development Club Co-ordinators	: Dr. Winson Thomas Dr. Athena Joy
23	Walk-With-a Scholar Co-ordinator	: Sri. Bibu V.N.
24	Scholar Support Programme Co-ordinator	: Dr. Saju Daniel
25	UGC RUSA & PFMS Co-ordinator	: Dr. K.J. Abraham
26	ASAP Co-ordinator	: Smt. T Rajalakshmi
27	Attendance Co-ordinator	: Smt. Litty Thomas
28	IGNOU Co-ordinators	: Ms. Parvathi Chandran Dr. Titto Varghese
29	AISHE & Higher Education Council Affairs Co-ordiantor	: Dr. Winson Thomas
30	NIRF & Unnat Bharat Abhiyan Co-ordinator	: Ms. V. Ancy Davis
31	XIIT Convenors	: Dr.C.C. Bijumon&Dr. Mathew Abraham
32	ISRO, BSNL, Solar Energy & Weather Station Co-ordination	: Dr. C.C. Bijumon& Dr. Titto Varghese
33	YIP Nodal Officers	: Smt. A.G Rekha &Ms. V. Ancy Davis
34	MOOC Co-ordinators	: Dr. Subi Joseph
35	Counseling Cell Convener	: Dr. Saju Daniel
36	Institution Innovation Council President Convener	: Dr. Mathew Abraham : Dr. Winson Thomas
37	Add on Course Co-ordinator	: Smt. Blessy V. Rajan
38	FDP Co-ordinator	: Sri. V.N. Bibu

OFFICE BEARERS OF VARIOUS COMMITTEES, CLUBS AND FORUMS

NAAC Re-Accreditation Committees

1. Internal Quality Assurance Cell (IQAC)

IQAC is a body proposed by the University Grants Commission (UGC). As per the UGC guidelines every higher education institution should have an internal quality assurance system with appropriate structure and process. IQAC is conceived as a mechanism to build and ensure a quality culture in the college. It is meant for planning, guiding and monitoring quality assurance and quality enhancement activities of the college.

Chairman : Prof. (Dr.) Gimson D Parambil (Principal)

Manager : Rev. Fr. RejuKannampuzha

Co-ordinator : Dr. Tomy Joseph (Physics)

Members : Dr. Tomy Joseph (Economics)

Sri. P.C Ravisankar

Dr. K.J. Abraham

Dr. Subi Joseph

Dr. Sarita Ramachandran

Sri. V.N. Bibu

Smt. T.A. Anju

Lt. Roy Mathew

Sri. K.S. Baby

Sri. Josy Mathew

Sri. Anand Peter

Sri. K.T. Anil Kumar

} Alumni Representatives

Sri. Xavier James

Alumni and Industrialist representative

Ext. Members : Dr. K.G. Padmakumar

(Director, International Research & Training Centre for
Below Sea Level Farming)

Dr. Jijimon K. Thomas

(Principal, Mar Ivanios College

[Autonomous], TVM)

I. CURRICULAR ASPECTS

Chairman : Sri. P.C Ravisankar

Members : Ms. V. Ancy Davis

Dr. Athena Joy

Ms. Honey Hashim

Ms. Athira Shaji

II. TEACHING LEARNING AND EVALUATION

Chairman : Dr. K.J Abraham
 Members : Sri. V.N Bibu
 Dr. Mathew Abraham
 Smt. Shijina K.R

III. RESEARCH, INNOVATIONS AND EXTENSION

Chairperson : Dr. Sarita Ramachandran
 Members : Dr. Saju Daniel
 Dr. T Rajalekshmi
 Dr. T. Sharika
 Sri. Joseph Abey

IV. INFRASTRUCTURE AND LEARNING RESOURCES

Chairman : Dr. C.C. Bijumon
 Members : Smt. V.T. Anie
 Smt. Princy D. Nellanatt
 Ms. Bettymol Joy

V. STUDENT SUPPORT AND PROGRESSION

Chairman : Lt. Roy Mathew
 Members : Smt. Merine John
 Smt. Blessy V. Rajan
 Dr. Winson Thomas

VI. GOVERNANCE LEADERSHIP AND MANAGEMENT

Chairperson : Dr. Subi Joseph
 Members : Dr. Tomy Joseph (Eco.)
 Smt. Litty Thomas
 Smt. Rekha A.G.
 Dr. Aparna U Nair

VII. INSTITUTIONAL VALUES AND BEST PRACTICES

Chairperson : Ms. Parvathi Chandran
 Members : Ms. T.A Anju
 Smt. Amala Joseph
 Dr. Titto Varghese

VIII. DOCUMENTATION COMMITTEE

Convenor : Sri. V.N. Bibu
 Members : Smt. V.T Annie
 Dr. Sarita Ramachandran
 Smt. Merine John
 Dr. T. Sharika
 Dr. Winson Thomas
 Dr. Mathew Abraham
 Dr. Athena Joy

IX. PLANNING BOARD

Chairman	:	Prof. (Dr.) Gimson D Parambil (Principal)
Members	:	Dr. Tomy Joseph (Physics) Dr. Tomy Joseph (Economics) Sri. P.C Ravisankar Dr. K.J Abraham Dr. Subi Joseph Lt. Roy Mathew Smt. T.A. Anju Sri. K. S Baby University Nominee

X. PURCHASE COMMITTEE

Manager	:	Rev. Fr. RejuKannampuzha
Chairman:	:	Prof. (Dr.) Gimson D Parambil (Principal)
Convenor	:	Dr. Tomy Joseph (Physics)
Members	:	Dr. Tomy Joseph (Economics) Sri. P.C Ravisankar Dr. K.J Abraham Dr. Subi Joseph Lt. Roy Mathew Smt. T.A. Anju Sri. K. S Baby Sri. P.V. Xavierkutty

XI. DISCIPLINE COMMITTEE

Convenor	:	Dr. Tomy Joseph (Economics)
Members	:	Dr.Saju Daniel Dr. Tomy Joseph (Physics) Sri. P.C Ravisankar Lt. Roy Mathew Smt. Litty Thomas Smt. T.A. Anju

XII. GRIEVANCE REDRESS CELL

Chairman	:	Prof. (Dr.) Gimson D Parambil (Principal)
Convenor	:	Smt. Litty Thomas
Members	:	Dr. Tomy Joseph (Phy) Sri. P.C Ravisankar Sri. K. S. Baby

XIII. SC/ST/OBC - COMPLAINT REDRESS COMMITTEE

Chairman	:	Prof. (Dr.) Gimson D Parambil (Principal)
Convenor	:	Dr. Saju Daniel

Members : Dr. Tomy Joseph (Eco.)
Sri. Bibu V.N.
Dr. Aparna U. Nair

XIV. (A) GENDER BASED VIOLENCE - INTERNAL COMPLAINT COMMITTEE

Chairman : Prof. (Dr.) Gimson D Parambil (Principal)
Convenor : Ms. Parvathi Chandran
Members : Lt. Roy Mathew
Dr. Subi Joseph
Smt. Blessy V. Rajan
Dr. Sharika T.
Smt. Merine John
Dr. Sarita Ramachandran

XIV. (B) GENDER BASED VIOLENCE - SPECIAL CELL

Chairman : Prof. (Dr.) Gimson D Parambil (Principal)
Convenor : Ms. Parvathi Chandran
Members : Lt. Roy Mathew
Sri. Joseph Abey
Smt. Rekha A.G.
Dr. Subi Joseph
Ms. Ancy Davis V.
Smt. Princy D. Nellanat

XV. Internal Committee for Differently Abled Persons

Chairman : Prof. (Dr.) Gimson D Parambil (Principal)
Convener : Dr. Tomy Joseph (IQAC Coordinator)
Members : Smt. Anju T.A.
Smt. Litty Thomas
Smt. Sheeja Hareendran
(Panchayath Member - Ward 13)
Sri. Chandran M.P. (Parent)
Sri. Baby K.S. (Office Supt.)
Sri. Anan P. Kumar (Student - M.Com.)

XVI. Equal Opportunity Cell

Chairman : Prof. (Dr.) Gimson D Parambil (Principal)
Convener : Sri. Ravisankar P.C.
Members : Dr. Rajalakshmi T.
Dr. Winson Thomas
Sri. Udayappan K.V. (Panchayath Member - Ward 12)
Sri. Regimon George (Parent/Office Staff)
Sri. Naveen Joy (Student - III B.Sc. Physics)

XVII. COVID - 19 Monitoring Committee 2021

- Convener : Prof. (Dr.) Gimson D Parambil (Principal)
Members : Smt.. Blessy V Rajan
Dr. Tomy Joseph (IQAC Coordinator)
Smt. Vineetha Vijayan (JHI, Thalayazham PHC)
Sri. Sajjan K. Issac. (PTA Vice President)
Ms. Gayathri G. (Student - II BSc. Physics)

XVIII. ADMISSION COMMITTEE

- Convenor : Dr. C.C. Bijumon
Members : Sri. P.C. Ravisankar
Smt. Merine John
Sri. Bibu V.N.
Smt. Anju T.A.
Sri. K.S. Baby
Sri. P.V. Xavierkutty
Sri. Regimon George

XIX. LIBRARY ADVISORY COMMITTEE

- Chairman : Prof. (Dr.) Gimson D Parambil (Principal)
Secretary : Smt. Princy D. Nellanat (Librarian)
Members : Dr. Tomy Joseph (IQAC Co-cordinator)
Dr. Tomy Joseph (Eco.)
Dr. K J Abraham
Dr. Subi Joseph
Lt. Roy Mathew
Ms. Jayalakshmi C S (Student Representative)

XX. CAREER & PLACEMENT COMMITTEE

- Convenors : Dr. Mathew Abraham
Dr. Saritha Ramachandran
Members : Dr. Tomy Joseph (Eco.)
Lt. Roy Mathew
Smt. T.A. Anju
Dr. T. Sharika
Smt. Princy D. Nellanat
Smt. Dhanya Vijayan
Smt. Shabeena Shahul
Sri. Johnson Xavier

XXI. ART & CULTURAL COMMITTEE

- Convenor : Dr. Tomy Joseph (Eco.)
Members : Sri. P.C. Ravisankar
Dr. C.C. Bijumon
Smt. Litty Thomas
Sri. V.N Bibu

Smt. A.G. Rekha
 Dr. T. Sharika
 Smt. T.A. Anju
 Smt. Amala Joseph
 Smt. Blessy V. Rajan
 Dr. Saju Daniel
 Dr. Aparna U. Nair
 Ms. Athira Shaji
 Sri. Sujithmon P.S.
 Sri. K.C. Joseph
 Sri. Jinto Varghese

XXII. SPORTS COMMITTEE

Convenor : Sri. Sujithmon P.S.
 Members : Dr. Tomy Joseph (Eco.)
 Sri. P.C. Ravisankar
 Dr. C.C. Bijumon
 Dr. K.J. Abraham
 Smt. T.A. Anju
 Dr. T Sharika
 Ms. V. Ancy Davis
 Sri. K.C. Joseph
 Sri. Jinto Varghese
 Sri. Siby V Eapen

XXIII. NSS ADVISORY COMMITTEE

Chairman : Prof. (Dr.) Gimson D Parambil (Principal)
 Members : Dr. Titto Varghese (Programme Officer)
 Smt. A G Rekha (Programme Officer)
 Dr. T. Sharika
 Sri. Joseph Abey
 Dr. Tomy Joseph (Eco.)
 Dr. C.C Bijumon
 Dr. Sarita Ramachandran
 Sri. V.N. Bibu
 Ms. V. Ancy Davis
 Sri. K. S Baby
 Sri. Tom Mathew
 Sri. Regimon George

XXIV. ORATORY CLUB

Convenor : Sri. V.N. Bibu
 Members : Dr. Tomy Joseph (Eco.)
 Sri. P.C Ravisankar

Smt. A.G. Rekha
Smt. Merine John
Dr. Aparna U Nair
Ms. V. Ancy Davis
Smt. Amala Joseph
Ms. Anju Sumesh
Smt. Princy D. Nellanat
Sri. Jinto Varghese

XXV. P.T.A COMMITTEE

President : Prof. (Dr.) Gimson D Parambil (Principal)
Vice President : Sri. Sajan K. Issac
Secretary : Sr. V N Bibu
Members : Dr. Tomy Joseph (Eco)
Smt. V.T. Anie
Sri. P.C. Ravisankar (Vice Principal)
Dr. Tomy Joseph (Phy.)
Dr. K.J. Abraham (Staff Secretary)
Dr. Subi Joseph
Lt. Roy Mathew
Smt. T A Anju
Sri. Mohanan
Sri. T.C. Pushparajan
Smt. P.P. Sudha
Smt. M.P. Lalaita
Smt. Sindhu Babu
Smt. Sreeja Shaji
Smt. Bindu Mohan
Smt. Anisha Saju

XXVI. ALUMNI ASSOCIATION

Convenor : Dr. Tomy Joseph (Eco.)
Members : Dr. Tomy Joseph (Phy.)
Dr. K.J. Abraham
Dr. Subi Joseph
Smt. T.A. Anju
Lt. Roy Mathew
Sri. K S Baby
Sri. Johnson Xavier

XXVII. LITERARY CLUB

Convenor : Smt. Merine John

Members : Sri. P.C. Ravisankar
Smt. A.G. Rekha
Dr. Aparna U Nair

XXVIII. ENTREPRENEURSHIP DEVELOPMENT CLUB

Convenors : Dr. Winson Thomas
Members : Dr. Athena Joy
Smt. Dr. Saju Daniel
Dr. Tomy Joseph (Eco.)
Ms. ParvathiChandran
Smt. Blessy V Rajan
Smt. Honey Hashim
Smt. Dhanya Vijayan

XXIX. QUIZ CLUB

Convenor : Ms. ParvathiChandran
Members : Smt. Litty Thomas
Sri. V.N. Bibu
Smt. Princy D. Nellanat
Dr. Mathew Abraham
Ms. Athira Shaji
Sri. Tom Mathew

XXX. HERBARIUM CLUB

Convenor : Dr. T. Rajalakshmi
Members : Smt. A.G. Rekha
Smt. Blessy V. Rajan
Smt. Shijina K.R.
Ms. Dhakshina Prakash
Smt. Aiswarya P.
Sri. Regimon George
Sri. Sibi E Eapen

XXXI. TOURISM CLUB

Convenors : Smt. Litty Thomas &
Ms. V. Ancy Davis
Members : Dr. Aparna U Nair
Sri. Joseph Abey
Ms. Athira Shaji
Sri. P.V. Xavierkutty
Sri. Tom Mathew

XXXII. XIIT-ADVISORY BODY

Director : Prof. (Dr.) Gimson D. Parambil (Principal)
Convenors : Dr. Mathew Abraham
Dr. C.C Bijumon
Sri. Sojan Jose (MD, ICM Computers, Thalayolaparambu)

Members : Dr. K.J. Abraham
Dr. Subi Joseph
Sri. V.N. Bibu
Dr. Winson Thomas
Sri. K.S. Baby

XXXIII. CAMPUS BEAUTIFICATION

Convenor : Smt. Blessy V. Rajan
Members : Dr. T Rajalakshmi
Dr.. Saju Daniel
Smt. Shijina K.R.
Sri. Sujithmon P.S.
Sri. K.C. Joseph
Sri. Sibi V Eapen

XXXIV. JESUS YOUTH - CAMPUS MINISTRY

Convenors : Smt. T.A. Anju
Smt. Amala Joseph
Jt Convenor : Lt. Roy Mathew
Members : Smt. Litty Thomas
Dr. Subi Joseph
Ms. Bettymol Joy
Sri. Jinto Varghese
Sri. Siby V. Eapen
Sister Chippy Varghese
Ms. Gloria Sebastian

XXXV. NATURE AND FORESTRY CLUB

Convenor : Dr. Sarita Ramachandran
Members : Sri. V.N. Bibu
Smt. Blessy V. Rajan
Ms. Parvathi Chandran
Smt. Shijina K.R.
Smt. Aiswarya P.
Sri. K.C. Joseph
Sri.Regimon George
Sri Johnson Xavier

XXXVI. ANTI-NARCOTIC CLUB (VIMUKTI)

Convenors : Sri. V.N. Bibu
Smt. Blessy V Rajan
Chairman : Sri. Gopakumar G
(Circle Inspector-Excise, Vaikom)
Members : Smt. Sheeja Haridas (Ward member)
Mr. Naveen S. (Student Representative)
Mr. Joseph Zion (Student Representative)

XXXVII. MAGAZINE COMMITTEE

Convenor	: Dr. Gimson D. Parambil(Principal)
Staff Editor	: Ms. V Ancy Davis
Student Editor	: Anna Karina Issac (III DC Physics)
Editorial Board	: Sri. P.C. Ravisankar
	Smt. A.G. Rekha
	Ms. Parvathi Chandran
	Sri. V.N Bibu
	Dr. Aparna U Nair

XXXVIII. PARLIAMENTARY LITERACY CLUB**ADVISORY COMMITTEE**

Chairman	: Dr. Gimson D. Parambil Principal)
Vice Chairman	: Dr. Tomy Joseph (Eco.)
Convenor	: Ms. Parvathi Chandran
Jt. Convenor	: Ms. Ancy Davis
Secretary	: (Student Representative)
Jt. Secretary	: (Student Representative)
Members	: Lt. Roy Mathew
	Sri. Sajan K Issac (Vice-president, PTA)

XXXIX. STAFF CO-OPERATIVE SOCIETY

President	: Sri. V.N Bibu
Vice President	: Smt. Merine John
Secretary	: Smt. Litty Thomas
Exe. Members	: Prof. (Dr.) Gimson D Parambil
	Smt. A.G Rekha

XXXX. ANTI-RAGGING CELL

Principal	: Prof. (Dr.) Gimson D Parambil
Convenor	: Dr. Tomy Joseph (Eco)
Members	: Sri. P C Ravishankar
	Dr. Subi Joseph
	Dr. Tomy Joseph (Phy)
	Dr. K.J Abraham
	Lt. Roy Mathew
	Smt. T. A. Anju

XXXXI. BIRD'S CLUB

Convenor	: Dr. Sarita Ramachandran
Members	: Sri. V.N. Bibu
	Ms. Parvathi Chandran
	Smt. Blessy V. Rajan
	Smt. K.R. Shijina
	Smt. Shabeena Shahul
	Sri. K.C. Joseph
	Sri. Regimon George
	Sri. Tom Mathew

XXXXII. ADD ON COURSE

Convenor : Smt. Blessy V. Rajan
Members : Dr. C.C. Bijumon
Smt. T.A. Anju
Dr. Subi Joseph

XXXXIII. FDP

Convenor : Sri. V.N. Bibu
Members : Dr. Mathew Abraham
Dr. Saju Daniel

XXXXIV. ELECTORAL LITERACY CLUB

Convenors : Lt. Roy Mathew
Dr. Titto Varghese
Members : Smt. Litty Thomas
Smt. A.G. Rekha

XXXXV. JAGRATHA SAMITHI

Principal
Vice Principal
Staff Secretary
Union Advisor
Office Superintendent
PTA Members (2)
Panchayath President, Thalayazham
Ward Member, Thalayazham
Village Office, Thalayazham
Excise Officer, Vaikom
Sub Inspector of Police, Vaikom

SCHOLARSHIPS, FEE CONCESSION, STUDENTS AID FUND, AWARDS AND ENDOWMENTS

CENTRAL SECTOR SCHOLARSHIP:

Students who secured 80% and above marks in higher secondary and with annual income below ₹ 8,00,000.

POST MATRIC SCHOLARSHIP:

Students belonging to minority communities, secured 50% marks in higher secondary and with annual income below ₹ 2,00,000.

KERALA STATE SUVARNA JUBILEE MERIT SCHOLARSHIP:

Students belonging to BPL category and secured 50% marks in higher secondary.

KERALA STATE MERIT SCHOLARSHIP:

Students who secured 50% marks in higher secondary and with annual income below ₹ 1,00,000.

MUSLIM NADAR SCHOLARSHIP:

Students either belonging to backward communities or general category students below poverty line and annual income below ₹ 1,00,000.

HIGHER EDUCATION SCHOLARSHIP:

Students belonging to any category and secured minimum marks required on the basis of their categories (i.e. SC- Pass, ST- 60%, BPL/OBC- 65% and General- 75%)

VIDYA SAMUNNATHI SCHOLARSHIP:

Students who secured 70% and above marks in higher secondary, belonging to forward communities but economically backward and whose family annual income below ₹ 2,00,000.

SNEHAPOORVAM:

Students who have lost either their father or mother or both, with annual income below ₹ 1,00,000.

C.H. MUHAMMED KOYA SCHOLARSHIP:

Girl students who secured 50% marks in higher secondary, belonging to minority community and whose family annual income below ₹ 8,00,000.

C.M.'s Excellence Award :

Students who have secured highest marks in Degree or PG.

ENDOWMENTS

The Following endowments are instituted in the college.

1. Fr. Mathew Velamkunnel Memorial Endowment Cash Award for the student who secures the highest marks in History (Sub) Degree examination every year.
2. Fr. Mathew Velamkunnel Memorial Endowment Cash Award for the winners in the Annual Elocution Competition conducted by the Oratory Club.
3. Fr. Paul Manavalan Memorial Endowment Cash Award to the student securing the highest marks in Malayalam.
4. Fr. Joseph Puthussery Endowment Cash Award for the student who secures the highest marks in B.Com. Final year Examination.
5. Prof. Baby Joseph Memorial Endowment Cash Award for the student who secures the highest marks in B.Sc. Chemistry (Voc.) Examination.
6. Prof. Gracy Joseph Endowment Cash Award for the student who secures the second highest marks in B.Sc. Chemistry Examination.
7. Prof. G. Gopakumar Memorial Endowment Cash Award for the student who secures the highest marks in B.Sc. Physics Examination.
8. Dr. Babu Joseph Endowment Cash Award for the student who secures the highest marks in Economics.
9. Dr. Mathew Emmanuel Endowment Cash Award for the student who secures the second highest marks in Economics.
10. Prof. Sunny Jose Endowment Cash Award for the student based on the overall performance in B.Sc. Zoology Course.
11. Dr. T.U. George Memorial Endowment Cash Award for the student who secures the highest marks in the M.Com final year examination.
12. Prof. Thomas Joseph Endowment Cash Award for the student who secures the highest marks in Physics.
13. Prof. Sijo Mathew Endowment Cash award for the student who secures the highest mark in Ist & IInd year University examinations in Botany.

COLLEGE ANNUAL CALENDAR

JUNE - 2022

SUN	MON	TUE	WED	THU	FRI	SAT
			1 Global Day of Parents. World Milk Day	2	3 World Bicycle Day	4 International Day of Innocent Children Victims of Aggression
5 World Environment Day	6	7 World Food Safety Day	8 World Oceans Day	9	10	11
12 World Day against Child Labour	13	14 World Blood Donors Day	15 World Wind Day. World Elder Abuse Awareness Day	16	17 World Day to Combat Desertification and Drought	18
19 World Father's Day	20 World Refugee Day	21 World Music Day International Yoga Day Summer solstice - longest day in India	22	23 International Olympic Day. UN Public Service Day	24 Feast of Sacred Heart of Jesus	25
26 International Day against Drug abuse and Illicit Trafficking	27	28	29 National Statistics Day	30 World Asteroid Day		

June 1 : Re-opening of college, classes for II and IV semester students.
 June 6 : PTA Meeting for II Year Economics Students.
 June 7 :
 June 8 : PTA Meeting for III Year Economics Students.
 June 16 : Preparation of an Atlas of locally available fishes by Dept of Zoology and Aquaculture
 June 19 : Father's Day, National Reading Day
 June 20 : Literary Club Inauguration and Reading Competitions . Reading Week Celebration Webinar Series by Library and IQAC.
 Book Review Competition by Dept of Politics
 June 20 -24 : Employability Skill Training Programme 10am- 4pm
 June 21 : International Day of Yoga NCC & NSS

June 22 : Workshop on Water Hyacinth. St. Xavier's College, National Institute of Advanced Studies, Bangalore and Centre of Earth Research and Environment Management, Kochi.
 June 23 : Invited Lecture: Emerging Knowledge Economy of Kerala and Budget 2022 by Dept of Economics.
 June 24 : Media Seminar and Institutional Visit by Dept of Political Science and Journalism at Bishop Speechly College for Advanced Studies.
 June 27 : International Day against Drug Abuse: Awareness Programme by Mr. Bibin Bose, Civil Excise Officer, Ernakulam
 June 30 : Mock Parliament Training by Dept of Politics and Journalism

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

JULY - 2022

SUN	MON	TUE	WED	THU	FRI	SAT
31					1 National Doctor's Day	2 World Sports Journalists Day
3 St. Thomas Day	4	5	6	7	8	9
10 Bakrid	11 World Population Day	12 World Malala Day	13	14	15	16
17 World Day for International Justice	18 Nelson Mandela International Day	19	20 Karkidaka Vavu	21	22	23
24	25	26 Kargil Vijay Diwas	27	28 World Nature Conservation Day	29 International Tiger Day	30

July 3 : St. Thomas Day
 July 15 : Internal exams II and IV semester
 Fee payment for III-year students without fine.
 July 21 : Fee payment for III-year students with a
 fine of Rs.5/-
 July 25 : Commencement of V and III semester classes.

July 27 : Media Drive , Dept of Political Science
 and Journalism
 Fee payment for II-year students without fine
 July 29 : Fee payment for III-year students with a
 fine of Rs. 10/-
 July 30 : Setting up a Butterfly Garden in campus by
 Dept of Zoology and Aquaculture

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

AUGUST - 2022

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Muslim Women Rights Day. National Mountain climbing Day	2	3 World Sanskrit Day	4 Hiroshima Day	5	6
7 National Handloom Day. Friendship Day (India).	8 Muharam	9 Quit India Movement Day. Nagasaki Day	10 World Bio-Fule Day. World Lion Day	11 Reksha Bandhan	12 International Youth Day. World Elephant Day	13 International Left Handlers Day. Organ Donation Day
14	15 Independence Day. Feast of Assumption of Mother Mary	16	17	18 Janmashtami (Sreekrishna Jayanthi)	19 World Photography Day. World Humanitarian Day	20 Harmony Day or Sadbhavan Diwas
21 World Senior Citizen Day	22 International Day for Victims of Acts of Violence based on Religion Belief	23	24	25	26 Women's Equality Day.	27
28	29 National Sports Day	30	31	25-30 - World Water Week		

- Aug 2 : Fee payment for II-year students with a fine of Rs.5/-.
- Aug 9 : Fee payment for II-year students with a fine of Rs.10/-.
- Aug 11 : Online Faculty Orientation Programme by Wadhvani Foundation
- Aug 12-19 : Asad Ka Amrit Mahotsav: 75 Indian Independence Day Celebrations
- Aug 12 : International Youth Day: implemented 21 Century Employability Skilling Programme
Invited Lecture organised by Dept of Economics and History on "Indian National Movement Phases, People and Politics by Dr. Sebastian Joseph, General Secretary, Kerala History Congress.

- Aug 19 : Blood Donation Camp conducted by Blood Bank, Medical College, Kottayam, IQAC, NCC, NSS in association with NIFAA
- Aug 25 : Demonstration unit of Aquaponics set up for integrated fish culture with vegetable farming by Dept of Zoology and Aquaculture

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

SEPTEMBER - 2022

SUN

MON

TUE

WED

THU

FRI

SAT

1-7 - National Nutrition Week

1**2**World
Coconut day**3****4****5**Teacher's Day.
International
Day of
Charity**6****7****8**ONAM.
World Literacy
Day.
Nativity of
Blessed
Virgin Mary**9**Sree Narayana
Guru Jayanthi.**10**World
Suicide
Prevention
Day**11**Grandparents
Day**12****13****14**World
First-Aid
Day**15**Engineer's Day
(India).
International
Day of
Democracy**16**World
Ozone Day**17****18**International
Red Panda Day.
World
Bamboo Day**19****20****21**Sree Narayana
Guru Samadi.
Alzheimer's Day.
International
Day of Peace**22**Rose Day
(Welfare of
Cancer
Patients Day)**23**International
Day of Sign
languages**24****25****26**Day of Deaf.
World
River Day**27**World
Tourism
Day**28**World
Rabies Day**29**World Heart
Day. World
Maritime Day.**30**International
Translation Day.

- Sept 2 : College closes for Onam Holidays after Onam celebrations
- Sept 11 : Online Speech against Terrorism.
- Sept 12 : College reopens after Onam Holidays.
- Sept 15 : International Day of Democracy – Audio on Democracy.
- Sept 30 : Exhibition on Gandhian Philosophy by Dept of Political Science and Journalism.
Association Inauguration
Dept of Food Science and Quality Control.

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

OCTOBER - 2022

SUN	MON	TUE	WED	THU	FRI	SAT
30	31 National Unity Day					1 International Day of the Older Persons
2 Gandhi Jayanthi. International Day of Non violence	3 World Nature Day	4 Mahanavami. World Habitat Day. World Animal Welfare Day	5 Vijayadashami. World Teachers Day	6	7	8 Indian Air force Day
9 Milad-I-Sherif. World Postal Day	10 National Postal Day	11 International Girl Child Day	12	13	14	15 UN International Day for National Disaster Reduction. World White Cane Day
16 World Food Day	17	18	19	20	21	22
23	24 UN Day. Diwali	25	26	27	28	29

Oct 1 : General Body meeting of Alumni Association
 Oct 2 : Webinar on Gandhian Thought
 Dept of PS and J
 Oct 8 : Media House Visit by Dept of PS and J
 Oct 14 : Dept of PS and J Association Inauguration
 Oct 16 : World Food Day Celebration by
 Dept of FS and QC

Oct 15 : Training at CIPET by Dept of Chemistry
 Oct 21 : Dept of Commerce Association Inauguration
 Oct 22 : Field Trip for III-year Chemistry students
 Oct 24 : UN DAY – Essay Competition by
 Dept of PS and J
 Oct 31 : Dept of Physics Association Inauguration

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

NOVEMBER - 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1 All Saints Day. Kerala Piravi	2 All Souls Day	3	4	5 World Tsunami Awareness Day
6	7	8	9 National Legal Service Day	10 Transport Day	11 National Education Day	12
13 World Kindness Day	14 Children's Day	15	16	17 National Epilepsy Day. International Students' Day. Vaikathashtami	18	19 International Men's Day
20 Universal Children's Day	21 World Television Day	22	23	24	25 International Day for the Elimination of Violence against Women	26 Constitution Day/Law Day (India)
27	28	29	30			

Nov 1 : Kerala Day Celebrations
 Nov 4 : Induction Programme for I M.Com.
 Nov 9 : Legal Service Day –
 Online Quiz, Dept of PS and J.
 Nov 10 : International Science Day Celebration
 by Dept of Chemistry
 Nov 16 : National Press Day Celebrations by
 Dept of PS and J.

Nov 19 : Workshop and Seminar on Food Safety by
 Dept of FS and QC
 Nov 26 : Commerce Fest
 Constitution Day Webinar by
 Dept of PS and J

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

DECEMBER - 2022

SUN	MON	TUE	WED	THU	FRI	SAT
				1 World AIDS Day	2 International Day for the Abolition of Slavery	3 UN World Day of the Handicapped. Feast of St. Francis Xavier (Patron)
4 Indian Navy Day	5 World Soil Day	6	7 Armed Force Flag Day.	8	9 International Anti-Corruption Day	10 Human Rights Day
11 International Mountain Day.	12	13	14 National Energy Conservation Day	15	16	17
18 Minorities Rights Day-India.	19	20 International Human Solidarity Day	21	22 National Mathematics Day	23 Kisan Diwas. College closes for Christmas Holidays	24 National Consumer Rights Day. Christmas Eve
25 Christmas.	26	27	28	29	30	31 New Year's Eve

- Dec10 : Human Rights Day – Intercollegiate Paper Presentation by students and Awareness to TLSC Vaikom
Intercollegiate PowerPoint / Poster competitions by Dept of Physics.
- Dec 15 : OJT for VI semester students by Dept of Z and AC
- Dec 22 : Cake Fest by Dept of FS and QC.

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

JANUARY - 2023

SUN	MON	TUE	WED	THU	FRI	SAT
1 New Years Day. World Day of Peace	2 Mannam Jayanthi.	3 College reopens after Christmas Holidays.	4 World Braille Day	5	6	7
8	9 NRI Day (Pravasi Bhartiya Divas	10 World Hindi Day	11	12 National Youth Day. (Birth Anniversary of Swami Vivekananda)	13	14
15 Indian Army Day. Wikipedia Day. Pongal	16	17	18	19	20	21
22	23 Subhash Chandra Bose Jayanthi	24 National Girl Child day of India. International Day of Education	25 National Voters Day. National Tourism Day	26 Republic Day. International Customs Day	27 International Holocaust Remembrance Day	28
29	30 Martyrs Day (Shaheed Diwas).	31				

Jan 5 : Study Tour and Industrial Visit
Dept of Physics.

Jan 6 & 7 : National Seminar on
IPR by Dept of Commerce.

Jan 13 : Talk by Dept of FS and QC.

Jan 15 : Dept of Z and AC Study Tour

Jan 21 : Field Trip II and I Chemistry Students.

Jan 26 : Republic Day Celebration and
Alumni Day.

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

FEBRUARY - 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1 Indian Coast Guard Day	2 World Wetlands Day	3	4 World Cancer Day
5	6	7	8 International Safer Internet Day	9	10	11 World Day of the Sick
12 Darwin Day. International Day of Women's Health.	13 Sarojini Naidu Birth Day. World Radio Day	14 Saint Valentine's Day. International Epilepsy Day	15	16	17	18 Maha Sivarathri
19	20 World Day of Social Justice	21 International Mother Language Day	22 World Scout Day. Ash Wednesday	23	24 Central Excise Day	25
26	27 World Sustainable Energy Day. International Polar Bear Day	28 National Science Day				

Feb 17 : Entrepreneurial Activity by Dept of Commerce

Feb 21 : Dept of FS and QC Diary Training at Kottayam.

Feb 28: National Science Day Celebrations

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

MARCH - 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1 Zero Discrimination Day	2	3 World Wild Life Day. World Hearing Day	4 National Security Day. National Road Safety Day
5	6	7	8 International Women's Day. No Smoking Day (2nd Wed.)	9	10	11
12 World Kidney Day	13	14	15 World Consumer Rights Day.	16 National Vaccination Day	17	18 World Sleep Day
19 Feast of St. Joseph	20 World Oral Health Day. International Day of Happiness	21 International Day of Forest. World Poetry Day.	22 World Water Day	23 World Meteorological Day	24 World Tuberculosis (TB) Day	25
26	27 World Theatre Day	28	28	30	31	

Mar 8 : International Women's Day Celebrations
Women's Day Seminar

COLLEGE ANNUAL CALENDAR

APRIL - 2023

SUN	MON	TUE	WED	THU	FRI	SAT
30 World Veterinary Day. International Jazz Day						1
2 World Autism Awareness Day	3	4 UN Mine Awareness Day	5 International Day of Conscience	6 Maundy Thursday. International Day of Sports for Development of Peace	7 Good Friday. world Health Day	8
9	10 World Homoeopathy Day (WHD). Siblings Day	11 National Safe Motherhood Day	12	13	14 Ambedkar Jayanti	15 Vishu
16	17	18 World Heritage Day	19 World Liver Day	20	21 Eid al-Fitr. National Civil Service Day.	22 Earth Day
23 World Book & Copyright Day. English Language Day	24 National Panchayathi Raj Day	25	26 World Intellectual Property Day. International Chernobyl Disaster remembrance Day	27	28 World Day for Safety & Health at Work	29 International Dance Day

April 1 : Summer vacation begins.
 April 28 : Add on Course on
 Herbal Technology Initiation
 Dept of Chemistry.

Holidays & Events may change prior to Government Directions

COLLEGE ANNUAL CALENDAR

MAY - 2023

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Labour Day	2 World Tuna Day	3 World Press Freedom Day	4	5	6
7 World Athletics Day	8 World Red Cross Day.	9	10	11 National Technology Day	12 International Nurses Day	13
14 Mother's Day. (2nd Sunday of May)	15 International Day of Families	16 International Day of Living Together in Peace	17 World Tele-communication & Information Society Day. Hypertension Day	18	19	20 World Bee Day. National Endangered Species Day
21 National Anti-Terrorism Day. International Tea Day	22 International Day for Biological Diversity	23	24	25	26	27
28	29 International Day of UN Peace Keepers	30	31 Anti-Tobacco Day			

Holidays & Events may change prior to Government Directions

FORMER TEACHERS FORUM

	Teaching Staff Name	Period of service	Tel.No.
1.	Dr. Santha. G. Nair , M.A., Ph.D HoD of Hindi	1981 - 2002	04829 225394 9447259274 / 9961259274
2.	Prof. V.J. Alexander , M.Sc., B.Ed. Department of Chemistry	1985 - 2006	04822 230053 9744251927
3.	Late Prof. G. Gopakumar , M.Sc. Department of Physics	1982 - 2005	9495216052 (R)
4.	Late Prof. Baby Joseph , M.Sc. Department of Chemistry	1982 - 2008	04829 244049
5.	Prof. P.T. Jose , M.A. Department of English	1983 - 2004	
6.	Dr. Pallipuram Murali , M.A., Ph.D. HoD of Malayalam	1981 - 2008	0478 2552321 9447956798
7.	Prof. P.J. Annamma , M.A. HoD of English	1981 - 2009	04829 210416 9446256448
8.	Prof. Alamma Thomas , M.A. (His), M.A. (Pol.) HoD of History	1981 - 2010	9447302050
9.	Prof. Joseph C. Mattam , M.Sc. Department of Physics	1983 - 2011	0477 2242109 9447814500
10.	Prof. M.M. Mathai , M.A. HoD of Political Science	1982 - 2011	04829 223780 9447959091
11.	Prof. P.J. Syriac , M.A. HoD of Malayalam	1983 - 2012	9447310083
12.	Dr. Babu Joseph , M.A., Ph.D HoD of Economics	1981- 2013	04829-242610 9446037910
13.	Prof. N.V. Cyriac , M.A., M.Phil HoD of English	1982- 2013	0478 2593327 9495241517
14.	Late Prof. T.D. Sebastian , M.A. Department of English	1982 - 2013	9961403868 9947648750
15.	Prof. K.T. Devassia , M.A. HoD of English	1982 - 2013	0481 2530162 9447853162
16.	Prof. Gracy Joseph , M.Sc., B.Ed. HoD of Chemistry	1982 - 2013	0485 2255142 9446221816
17.	Prof. Mercy Thomas , M.Sc., B.Ed. HoD of Mathematics	1982- 2013	04829 282090 9446983435
18.	Prof. Elizabeth Joseph , M.Sc. HoD of Botany	1982- 2013	04829 282011 9895651900
19.	Prof. Joseph Augustine , M.A. Principal	1981- 2014	04822 251578 9744785010

20.	Dr. T.U. George , M.Com., M.Phil., Ph.D Department of Commerce	1982- 2014	0484 2781931 9447608974
21.	Dr. Mathew Emmanuel , M.A., M.Com., Ph.D., HoD of Economics	1983- 2014	04822 231373 9446444373
22.	Prof. Sunny Jose , M.Sc., B.Ed. HoD of Zoology and Aquaculture	1983- 2014	04829 236494 9446122494
23.	Prof. P.S. Philomina , M.PEd. HoD of Physical Education	1982- 2014	04829 238551
24.	Prof. P.J. Johny , M.Com. HoD Commerce	1982- 2015	04829 242022 9447959089
25.	Prof. Thomas Joseph , M.Sc., M.Phil HoD of Physics	1982- 2015	04829 212400 9446122260
26.	Prof. P. George Mathew , M.Com. Principal	1982- 2015	04829 243249 9447149428
27.	Dr. Tomy Mathew , M.Phil, PhD HoD. Economics	1994-2019	9447319490
28.	Dr. C.P. Hareendran , M.Phil, PhD Vice Principal	1992-2020	9446122250
29.	Prof. Payas Varghese MSc., BEd. (HoD Chemistry)	1992-2022	04842745766 9447244189
30.	Dr. Rajumon T. Mavunkal , M.Sc., PhD, PGDPJ F.NYAS (Principal)	1994-2022	9447697029

FORMER MEMBERS OF THE NON-TEACHING STAFF

1.	Sri. K.I. Babichan Jr. Superintendent (1981 - 2008)	
2.	Sri. Govindapanicker Lab Attender (1981 - 2007)	04829 275347
3.	Late Sri. C.T. Joseph Store keeper Hr. Gr. (1981 - 2008)	04829 224483
4.	Sri. C.N. Narayanan Unni L.D. Clerk Hr. Gr. (1983 - 2010)	8129262793
5.	Sri. K.O. Mathew Library Assistant Hr. Gr. (1983 - 2010)	0478 2810213
6.	Late Smt. P.V. Philomina Last Grade (1981 - 2010)	04829 277381
7.	Smt. A. Marykutty Last Grade (1984 - 2010)	04829 277660
8.	Sri. P.A. Varghese Lab Assistant (1984 - 2010)	04829 277187
9.	Smt. Annamma Joseph Typist Hr. Grade (1981 - 2011)	04829 222051

10.	Sri. M.V. Chacko Lab Assistant (1983 - 2011)	9847824210
11.	Sri. V.T. Thomas Lab Assistant (1983 - 2012)	04829 211271
12.	Sri. K.I. Tomichan Jr. Superintendent (1981 - 2012)	04829 238551
13.	Sri. M.V. Joseph Head Accountant (1981 - 2013)	04829 224456
14.	Late Smt. R. Indira Lab Assistant Hr. gr. (1983- 2012)	04829 275026
15.	Late Sri. P.J. Mathew Lab Assistant Hr. gr. (1983- 2013)	04829 276497
16.	Sri. M.O. Joy Lab Assistant Hr. Gr. (1984- 2015)	9846731057
17.	Smt. T. Aleyamma (1984- 2015) Lab Assistant, Hr. Gr.	9746719919
18.	Sri. K.K. Thomas (1986-2016) Lab Assistant, Hr. Gr.	9400875706
19.	Sri. K.V. George (1981-2018) Librarian	9495734708
20.	Sri. P.M. Xavier (1986-2018) L.D. Clerk	9495234518
21.	Sri. T.T. Joseph (1983-2018) U.D. Clerk	8547045051
22.	Sri. Issac Thomas (1983-2019) Office Attendant	9495068047
23.	Sri. Syril C. Kunnumpuram (1984-2020) Head Accountant, HrGr	9495558526
24.	Smt. Thankamma Joseph (1984-2020) UD Clerk HrGr	9495378526
25.	Sr. M.I. Ansamma (1984-2020) UD Clerk HrGr	9744992544
26.	Smt. V. Thankamma Joseph (1986-2020) Lab Assistant	9656664146
27.	Sri. K. Jose Joseph (1986-2021) Head Accountant	9349864664
28.	Sri. Mathathan (1991-2021) UD Clerk	9495496112
29.	Sri. K.M. Varghese (1996-2022) Library Asst.	9400976473

**PUBLIC UTILITY SERVICES
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Director of Collegiate Edn.	0471 23023548 2303107, 2304889
Dy. Director of Collegiate Edn.	0484 2362268
Kerala State Higher Education Council	0471 2301291

M.G. UNIVERSITY

Enquiry	0481 2731020, 2731050 Extn- 1300, 1378, 1274
Vice Chancellor	0481 2731001, 2731003
Pro Vice Chancellor	0481 2731005, 2731006
Registrar	0481 2731007, 2310789
Controller of Examinations	0481 2731000, 2584703 Fax : 2731239
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University Library	0481 2731018
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National Service Scheme	0481 2731029
Employment Information & Guidance Bureau	0481 2731025
PRO	0481 2731020
Director Student Service	0481 2731024
Director of Physical Education	0481 2560511

COLLEGE

Manager - Residence	04829 275733 9645682570
Office and Principal	04829 275303
Office Mobile	9544958526
Dept. of Physics	04829 277222
Dept. of Zoology	04829 277277
Dept. of Commerce	04829 275058
College Fax number	04829 275303
XIIT	04829 275303

OTHER IMPORTANT TELEPHONE NUMBERS

Ambulance	0481 2563611, 2566665, 9446858938, 108
Crime Stopper	1090
Women Helpline	1091

Highway Alert	9846100100
Rail Alert	9846200100
Police SMS Centre	9497900000
Child Helpline	1098
Fire	101
Kottayam Collectorate	0481 2562201
Alapuzha Collectorate	0477 2251720
Vigilance, Kottayam	0481 2585504
S.P. Office, Kottayam	0481 2564700
Traffic Police	1099
Excise C.I. Vaikom	9400069512
Blood Bank Services	1910
Friends KTM	0481 2304341
Press Club Kottayam	0481 2568877
Press Club Alapuzha	0477 2262343
Food Inspector, Kottayam	0481 2421077
Railway Enquiry	139

LOCAL INSTITUTIONS

Village Office, Thalayazham	04829 277431
Panchayath Office, Thalayazham	04829 222391
Taluk Office, Vaikom	04829 216000
Post Office, Thalayazham	04829 277131
KSRTC, Vaikom	04829 231210
KSRTC, Kottayam	0481 2562908
KSRTC, Alapuzha	0477 2252501
Veterinary Hospital, Thalayazham	9496229975
Krishibhavan, Thalayazham	9496000929
Krishibhavan, Vechoor	9496000928
KSEB, Ullala	04829 221392
Police Station , Vaikom	04829 231330, 100
Fireforce	04829 285151, 0481 2567444, 101

RAILWAY STATIONS

Vaikom Road	04829 283556
Kottayam	0481 2563535
Ernakulam Jn.	0484 2375131
Cherthala	0478 2812500
Alapuzha	0477 2238465

COCHIN AIRPORT

0484 2610040, 2610050

BANKS

SBI, Ullala	04829 277102
SBT Vechoor	04829 275123
SBT Vaikom	04829 231226
Kothavara Service Co-operative Bank	04829 222486

HOSPITALS

St. Xavier's Hospital, Kothavara	04829 275733
Public Health Centre, Edayazham	04829 276068
Taluk Hospital, Vaikom	04829 231261
Brain & Spine Super Speciality Hospital	04829 273281, 82
Medical College, Kottayam	0481 2597311
Kottayam Dist. Hospital	0481 2563611
Vandanam Medical College, Alapuzha	0477 2281000, 2282367
IMA Ernakulam	0484 2350522, 2354886
Lisie	0484 2401102, 2401308, 2401105, 2401006
Lourde's	0484 2391507, 2391452, 2392547
Medical Trust	0484 2358001, 2358021
PVS	0484 2345451
Specialist Hospital	0484 2394602
Medical Mission Kolenchery	0484 2760250, 2760256
Carithas	0481 2790025, 2790026
Matha Thellakam	0481 2792500, 2792600, 2792700

NEIGHBOURING COLLEGES

D.B. College, Thalayolaparambu	04829 236136
S.N. College, Kumarakom	0481 2526337
Sree Mahadeva College	04829 225797, 9447165765
MG University B.Ed. Centre, Vaikom	04829 231917
MG University Extension Centre, Vaikom	04829 217744

IMPORTANT WEBSITES

MG University	- www.mgu.ac.in
NAAC	- www.naac.gov.in
UGC	- www.ugc.ac.in
Govt. of Kerala	- www.kerala.gov.in
Scholarships	- www.dcescholarship.kerala.gov.in
Cochin University	- www.cusat.ac.in
Calicut University	- www.universityofcalicut.info
Kannur University	- www.kannuruniversity.ac.in
Ministry of women & child devp.	- www.wcd.nic.in

Social Welfare Dept.	- www.swd.kerala.gov.in
Stipend	- www.e-grantz.kerlala.gov.in
Kerala Technological University	- www.university@ktu.edu.in
Anti-Ragging	- helpline@antiragging.in www.antiragging.in
RUSA	- www.rusa.nic.in
SPARK	- www.spark.gov.in
Ministry for Minority Affairs	- www.minorityaffairs.gov.in
Young Innovators Programme (YIP)	- https://yip.kerala.gov.in
National Institutional Ranking Framework (NIRF)	- www.nirfindia.org
Unnat Bharat Abhiyan (UBA)	- http://unnatbharatabhiyan.gov.in
Additional Skill Acquisition Programme (ASAP)	- asapkerala.gov.in
IGNOU	- www.ignou.ac.in
SSP, WWS, Collegiate Edu. Dept.	- www.collegiateedu.kerala.gov.in
Public Financial Management System	- https://pfms.nic.in
UGC SWAYAM	- https://swayam.gov.in
UGC MOOCs	- https://ugcmoocs.inflibnet.ac.in
National Digital Library of India	- https://ndl.iitkgp.ac.in
Information and Library Network	- www.inflibnet.ac.in

OTHER UNIVERSITIES IN KERALA

CUSAT	0484 2577550
Kerala Agricultural University, Thrissur	0487 2370051
University of Calicut	0494 2400809
University of Kerala	0471 2305994
Sree Sankaracharya University of Sanskrit, Kalady	0484 2463481
Kannur University	0497 2780351-355
Kerala Kalamandalam (Deemed University for Art and Culture), Thrissur	04884 262418
The National University of Advanced Legal Studies (NUALS), Kochi	0484 2555990
The Kerala University of Health Sciences, Thrissur	0487 2207606
Central University of Kerala, Kasargod	04994 257032
A.P.J Abdul Kalam Technological University, Thiruvananthapuram	0471 2598122, 2598422
Malayalam University, Tirur	0494 2422422

**LEAVE APPLICATION
(STUDENTS)**

1. Name :
2. Class No. :
3. Department :
4. Date of which leave is
required :
5. Reason for leave :
6. Signature of the applicant :
7. Signature of the Guardian :
8. Recommendation & Signature
of the class teacher/HOD :
9. Date of application :
10. Principal's order :

PERSONAL DATA

1. Name :

2. Programme :

3. Class No. :

4. Residential Address :

.....

.....

Mobile/Land line

5. Date of Birth :

6. Blood Group :

7. Name of Parent/Guardian :

8. Occupation :

Mobile/Land line

National Anthem



Jana-Gana-Mana-Adhinayaka, Jaya He
Bharata-Bhagya-Vidhata

Punjab-Sindhu-Gujarata-Maratha-
Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga

Uchchhala-Jaladhi Taranga

Tava Subha Name Jage

Tava Subha Ashisha Mage

Gahe Tava Jaya Gatha.

Jana-Gana-Mangala Dayaka, Jaya He

Bharata-Bagya-Vidhata,

Jaya He, Jaya He, Jaya He,

Jaya, Jaya, Jaya, Jaya He.

Authentic English Translation of the National Anthem

Thou art the ruler of the minds of people. The Dispenser of India's destiny, Thy name rouses the earth of the Punjab, Sind, Gujarat, Maratha, Dravid, Orissa and Bengal. It echoes in the hills of the Vindhyas and Himalayas, mingles in the music of Yamuna and Ganga and is chanted by the waves of the Indian sea. They pray for Thy blessings and sing Thy praise. Thou Dispenser of India's destiny Victory, Victory, Victory to Thee.



Together we make
a difference...

St. Xavier's College Vaikom

Kothavara P.O., Kottayam - 686 607

Tel : 04829 275303

E-mail : stxaviersvkm@gmail.com

Web : www.stxavierscollegevaikom.org

